

**KHSAA TITLE IX  
ANNUAL REPORT SUBMISSION  
STATUS REPORT  
2007-2008**

KHSAA  
Form T65  
Revised 3/08

TO: KHSAA Member School Superintendents, Principals, and Athletic Directors

FROM: Brigid L. DeVries, Commissioner  
Larry Boucher, Assistant Commissioner

Date: April 22, 2008

School	Raceland - Worthington	Reviewed by	Gordon D. Bocock
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The following is a status report regarding the required 2007 - 2008 Title IX Annual Report submission of forms due into the KHSAA office by April 15, 2008. Appropriate KHSAA Audit Team personnel have reviewed these forms and the following is a summary of this review.

I. Checklist of Forms properly submitted in a satisfactory manner:

<b>X</b>	GE 19 (Annual Verification)	<b>X</b>	T-35 (Budget Expenses)
<b>X</b>	T-1 (Summary Program Chart 1)	<b>X</b>	T-36 (Budget Expenses)
<b>X</b>	T-2 (Summary Program Chart 2)	<b>X</b>	T-41 (Checklist - Overall Interscholastic Program)
<b>X</b>	T-3 (Summary Program Chart 3)	<b>X</b>	T-60 (Corrective Action Plan)
<b>X</b>	T-4 (Summary Program Chart 4)	<b>X</b>	T-63 (Interscholastic Survey Results)

II. Status

A.	<b>X</b>	2007 - 2008 Forms are satisfactory and no further information or action is necessary at this time.
B.		Errors have been noted with respect to the following forms:
C.		The following forms were omitted and must be submitted by school representatives:
D.		<p>According to the 2007-2008 data, the school appears to be meeting the standards established in:</p> <input type="checkbox"/> Test 1 (Athletic participation is proportionate to enrollment) <input type="checkbox"/> Test 2 (History and continuing practice of program expansion) <input checked="" type="checkbox"/> Test 3 (Full and effective accommodation of interests and abilities)
E.		<p>Other Recommendation and Comments:</p> <p>The Gender Equity needs to look at the following potential red flag issues.</p> <ul style="list-style-type: none"> <li>• <b>The Gender Equity Committee needs to look at the disparity in some sports receiving awards and others not receiving awards.</b></li> <li>• <b>The Student Interest Surveys show that the interest in Soccer is picking up with both the boys and girls. The committee needs to check and double check to see if this interest is real and genuine.</b></li> <li>• <b>Minutes of the next Gender Equity Committee should reflect the action taken in regard to each situation listed above.</b></li> <li>• <b>Thanks to the new Athletic Director and the Gender Equity Committee as this was by far the best Title IX report in the school's history.</b></li> <li>• <b>Great - Great - Great job on the Athletic Department Guidelines.</b></li> </ul> <p><b>I look forward to working with you in 2008-2009.</b></p>



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
**2007-2008 ANNUAL VERIFICATION OF TITLE IX PROCEDURES**  
 (To be submitted by April 15, 2008 along with other required forms)

*KHSAA Form GE19  
Rev.12/07*

The Raceland-Worthington High School, Raceland, Kentucky  
 (Name of High School) (City)

certifies to the Kentucky High School Athletic Association that the following is an accurate and true representation of the facts surrounding compliance with 20 U.S.C. Sections 1681-1688, et. Seq. (also known as Title IX)

**I certify the following provisions in accordance with records at the school contained in the permanent Title IX file, at least one copy of which must be maintained in the Principal's office, and to the best of my knowledge have completed the following tasks.**

Established a gender equity committee at the high school. (list committee personnel and provide attachment if necessary)

Name	Address	Phone	Title (Supt., Principal, Student, Parent, Coach, Etc.)
Bill Farley	600 Ram Blvd., Raceland, KY 41169	(606) 833-1104	Athletic Director
Larry Coldiron	500 Ram Blvd., Raceland, KY 41169	(606) 836-8221	Principal, RWHS
Randy Helton	500 Ram Blvd., Raceland, KY 41169	(606) 836-8221	Coach, Boy's Team
Kim Sexton	500 Ram Blvd., Raceland, KY 41169	(606) 836-8221	Coach, Girl's Team
Kim Carver	830 Wurtland Ave., Wurtland, KY 41144	(606) 836-0970	Parent
Rachel Vanderhoof	578 Wild Cherry Circle., Raceland, KY 41169	(606) 836-1708	Female Athlete
Tyler Boyles	605 Brown Street., Raceland, KY 41169	(606) 836-8407	Male Athlete

Scheduled a minimum of three meetings during the 2007-2008 school year on the following dates:

September 27, 2007
January 28, 2008
April 8, 2008

Designated the following person(s) as the Title IX coordinator for the school:

Name	Title	Address	Phone
Bill Farley	Athletic Director	600 Ram Blvd., Raceland, KY 41169	(606) 833-1104

Designated the following person(s) as the Title IX coordinator for the district:

Name	Title	Address	Phone
Bill Farley	Athletic Director	600 Ram Blvd., Raceland, KY 41169	(606) 833-1104

School personnel are continuing to make periodic reviews of the boys' and girls' athletics program reflected in the Corrective Action Plan.

In addition to the above information, the above referenced school maintains a complete permanent file relative to Title IX records including copies of the self-assessment audit, all corrective action plans, and other related materials.

*Sam Colson* Principal's Signature      4/11/2008 Date

*Frank Maloni* Superintendent Signature      *Sandra Lopez B* School Board Chairpersons' Signature

*(Send original copy to KHSAA - Maintain duplicate in Title IX school folder)*

**2007-2008**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 1**

KHSAA  
Form T1  
Rev.12/07

**Participation Opportunities Test One**

		(Column 1)	(Column 2)	(Column 3)	(Column 4)
	Program	Enrollment	Percentage of Total Enrollment	Number of Interscholastic Participants (double and triple count)	Percentage of Total Participation
Row 1	GIRLS	154	49.7% ✓	137	41.6% ✓
Row 2	BOYS	156	50.3% ✓	192	58.4%
Row 3	Totals	310 ✓	100%	329 ✓	100%

Instructions:

\*Number of 8<sup>th</sup> grade students & below used in Column 3 and Column 4 calculations if applicable: 70

- 1) Determine the total number of girls enrolled, (place in Row 1, Column 1). Determine the total number of boys enrolled, (place in Row 2, Column 1).
- 2) Add the total number of girls and boys enrolled to determine total enrollment, (place in Row 3, Column 1).
- 3) Calculate the percentage of total enrollment that is female. (Divide Row 1, Column 1 by Row 3, Column 1 and place in Row 1, Column 2.) Calculate the percentage of total enrollment that is male. (Divide Row 2, Column 1 by Row 3, Column 1 and place in Row 2, Column 2.) Note: Row 1, Column 2 plus Row 2, Column 2 should total 100%.
- 4) Ask the head coaches to review the most updated eligibility or squad lists for their teams. Ask coaches to confirm the names of those individuals who are on the team as of the first **date of regular season competition**, and cross out the names of those who were cut from the team or quit the team prior to the first regular season competitive event. Determine the total number of interscholastic athletics participants that are girls, (and place in Row 1, Column 3). In order to determine the total number of athletics participants, an individual should be counted each time he or she participates on a team. For example, if Jane Doe competes on the varsity volleyball team, the junior varsity volleyball team, the junior varsity basketball team, and the varsity softball team, she should be counted as four participants (**do not include club or intramural sports participants, cheerleaders, dance teams, or pom squads**). Calculate the same way for boys and girls. \* In addition, should 8<sup>th</sup> grade students and below play on a Freshman, Junior Varsity, or Varsity team, they should also be counted for each team and sport on which they participate. If applicable, please asterisk the above notation as to how many 8<sup>th</sup> grade students & below are included in the totals.  
Using the same procedure, determine the total number of interscholastic athletic participants that are boys, (and place in Row 2, Column 3). Add Row 1, Column 3 plus Row 2, Column 3 to get total participants and place in Row 3, Column 3.
- 5) Calculate the percentage of female participation. (Row 1, Column 3 divided by Row 3, Column 3 and place in Row 1, Column 4.) Calculate the percentage of male participation. (Row 2, Column 3 divided by Row 3, Column 3 and place in Row 2, Column 4.) Note: Row 1, Column 4 plus Row 2, Column 4 should total 100%.

Note: While being within three percent is not a formal compliance standard; if the percent listed in Row 1, Column 4 is within 3% of Row 1, Column 2, then it provides a good target within which compliance is likely.

Principal's Signature: Sam Collier Date: 4/14/08  
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**2007-2008**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 2**


KHSAA  
Form T2  
Rev. 12/07

**Participation Opportunities Test Two**

		Column 1	Column 2	Column 3	Column 4	Column 5
<b>Program</b>		<b>Number of Teams Currently Offered</b>	<b>Number of Participants</b>	<b>Number of Teams Added Since the beginning of the 2003-2004 School Year</b>	<b>Current Number of Participants for each team added Since the beginning of the 2003-2004 School Year</b>	<b>Percent of Total Participation By Sex Added Since the beginning of the 2003-2004 School Year</b>
<b>GIRLS</b>	Row 1	varsity:	7	85		
	Row 2	j.v.:	3	41		
	Row 3	frosh:	1	11		
	Row 4	total:	11	137		
<b>BOYS</b>	Row 5	varsity:	7	134		
	Row 6	j.v.:	3	50		
	Row 7	frosh:	1	8		
	Row 8	total:	11	192		

- 1) For Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level (varsity, junior varsity, and freshman). For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 2) For Column 2, list the number of participants at each level. For girls, total each of the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8. **Note:** The totals in Row 4 for girls and in Row 8 for boys must be the same as the totals in Form T-1, Column 3, Rows 1 and 2 respectively.
- 3) For Column 3, list the number of interscholastic teams that have been added in the last five years at each competitive level. Count each team added during the 5 year period only one time. e.g. Girl's junior varsity soccer was added 3 years ago, count the team only once, not 3 times. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 4) For Column 4, list the number of participants that are **currently** on each level of the teams that were added in the last five years. If a team was added previously but no longer exists, there are no current participants to be added for that team. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total Rows 5, 6, and 7 into Row 8.
- 5) For Column 5, calculate the percentage of participants that have been added in the last five years. For girls, take the number in Column 4, Row 4 and divide by the number in Column 2, Row 4. For boys, take the number in Column 4, Row 8 and divide it by the number in Column 2, Row 8.

Note: If the percentage of current participants added in the last five years is 25% or greater, compliance with Test Two may be possible. If less than 25%, then compliance with Test Three should be analyzed. **CAUTION:** 25% is not a formal compliance standard.

Principal's Signature  Date: 4/1/08

**2007-2008**  
**ACCOMMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 3**

KHSAA  
 Form T3  
 Rev. 12/07

**Participation Opportunities Test Three**

FOR ANY QUESTION ANSWERED "YES" IDENTIFY THE RESPECTIVE SPORT(S).

	GIRLS (Yes / No)		BOYS (Yes / No)
1. For a sport <u>not</u> currently offered in your interscholastic athletics program, is there sufficient interest to form a viable interscholastic team based on participation on an intramural team.	NO		NO
2. For a sport <u>not</u> currently offered, is there sufficient interest, based on the responses to your most recent Student Interest Survey, to form a viable interscholastic team for a sport not currently offered. If yes, what sport?	NO		NO
3. For a sport currently offered at the junior varsity or freshman level is there sufficient interest, based on your most recent Student Interest Survey, to form a varsity team not currently offered?	NO		NO
4. For a sport currently offered at the varsity level only, is there sufficient interest, based on your most recent Student Interest Survey, to form a viable team for a junior varsity or freshman team that is not currently offered?	NO		NO
5. If you answered YES to question (1), (2), (3), or (4), are there enough high schools in the geographic area offering the sport (at the appropriate level) to allow for the development of a reasonable schedule of competition?	N/A		N/A

Plans to Address Interest:

Principal's Signature:  Date: 4/16/08

**2007-2008**  
**ACCOMODATION OF INTERESTS AND ABILITIES**  
**SUMMARY PROGRAM CHART 4**

**Levels of Competition Test One**

		Column 1	Column 2	Column 3
Girls	Team Levels	Number of Teams Currently Offered	Number of Participants	Percentage of Participants at Each Level
Row 1	varsity:	7	85	62.1 %
Row 2	j.v.:	3	41	29.9 %
Row 3	frosh:	1	11	8 %
Row 4	total:	<b>11</b>	<b>137</b>	<b>100%</b>
<b>Boys</b>				
Row 5	varsity:	7	134	69.8 %
Row 6	j.v.:	3	50	26 %
Row 7	frosh:	1	8	4.2 %
Row 8	total:	<b>11</b>	<b>192</b>	<b>100%</b>

- 1) Column 1, list the number of interscholastic teams offered for girls and boys at each competitive level; varsity, junior varsity, and freshman. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 1.)
- 2) For Column 2, list the number of participants at each level. For girls, total the entries in Rows 1, 2, and 3 into Row 4. For boys, total the entries in Rows 5, 6, and 7 into Row 8. (Refer to Form T-2, Accommodation of Interests and Abilities, Summary Program Chart 2, Column 2.)
- 3) For Column 3, calculate the percentage of female and male participants at each level.  
For girls' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 1 by Column 2, Row 4, and place the percentage in Column 3, Row 1
  - Divide Column 2, Row 2 by Column 2, Row 4, and place the percentage in Column 3, Row 2.
  - Divide Column 2, Row 3 by Column 2, Row 4, and place the percentage in Column 3, Row 3.
  -
 For boys' varsity, junior varsity, and frosh, respectively:
  - Divide Column 2, Row 5 by Column 2, Row 8, and place the percentage in Column 3, Row 5.
  - Divide Column 2, Row 6 by Column 2, Row 8, and place the percentage in Column 3, Row 6.
  - Divide Column 2, Row 7 by Column 2, Row 8, and place the percentage in Column 3, Row 7.

Principal's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**2007-2008  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 1  
TO INCLUDE BOOSTER CLUB FUNDING**

	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)			facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures			Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	# Coaches for all levels / # Teams for all levels	School	Booster	School	Booster
<b>G basketball</b>	\$ 5,226	\$ 1,563	\$ 6,534	\$ 3,404	\$ 35	\$ 2,256	\$ 19,364		4 / 3		\$ 4,813		
<b>B basketball</b>	\$ 6,596	\$ 2,263	\$ 3,036	\$ 5,128	\$ 210	\$ 1,019	\$ 15,628		4 / 3		\$ 5,808		
<b>G softball</b>	\$ 629	\$ 1,140	\$ 1,429	\$ 7,677	\$ 40	\$ 634	\$ 7,671		3 / 2	\$ 150	\$ 4,618		
<b>B baseball</b>	\$ 1,224		\$ 285	\$ 9,406	?	\$ 464	\$ 8,418		3 / 2	\$ 150			
<b>G cross country</b>	\$ 498		\$ 671		\$ 173		\$ 1,226		1 / 1				
<b>B cross country</b>	\$ 498		\$ 331		\$ 86		\$ 1,226		1 / 1				
<b>G golf</b>	\$ 619		\$ 1,306		\$ 209		\$ 3,981		1 / 1				
<b>B golf</b>	\$ 195		\$ 738		\$ 235		\$ 2,937		1 / 1				
<b>G soccer</b>													
<b>B soccer</b>													
<b>G swimming</b>													
<b>B swimming</b>													

1. Total expenditures on T-35 and T-36 on the 2007-2008 year report due by April 15, 2008, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2006-2007 ending June 30, 2007.
2. Booster Club Funding/Contributions must be included in the above expenditures total. (Note: It is illegal for coaches to be paid by Booster Clubs - Reference KHSAA Bylaw 27)

**Principal's Signature:**  **Date:** 4/15/08

**2007-2008  
ACTUAL EXPENDITURES - PROGRAM COMPARISON CHART 2  
TO INCLUDE BOOSTER CLUB FUNDING**

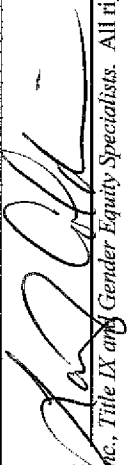
	equipment and supplies		travel		awards		coaches' salaries (to include supplemental and extended employment; dollar amount required)		facilities improvements		publications (if sport-specific)	
	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures		Expenditures	
	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster	School	Booster
G track	\$ 510		\$ 85				\$ 3,808					
B track	\$ 510		\$ 85				\$ 4,908					
G tennis	\$ 677		\$ 53		\$ 50		\$ 2,937					
B tennis	\$ 677		\$ 53		\$ 50		\$ 2,937					
G volleyball	\$ 165	\$ 187	\$ 605	\$ 23		\$ 379	\$ 5,077		\$ 28			
B wrestling												
G (list sport)												
B football	\$ 17,641	\$ 1,172	\$ 2,904	\$ 2,565	\$ 2,190	\$ 260	\$ 27,326	5	\$ 1,930			
G (list sport)												
B (list sport)												

1. Total expenditures on T-35 and T-36 on the 2007-2008 year report due by April 15, 2008, should reflect the total monies spent (rounded off to nearest dollar) for the entire school year of 2006-2007 ending June 30, 2007.

2. Booster Club Funding/Contributions must be included in the above expenditures totals.

Indicate percentage of total expenditures for each gender: (if disparities are obvious, list on your Corrective Action Plan (T-60) what action you will take to correct the problem).

Gender	Expenditures	Percentage
Boys	\$ 131,189	59.2%
Girls	\$ 90,450	40.8%
<b>Total:</b>	<b>\$ 221,639</b>	<b>100%</b>

Principal's Signature: 

Date: 4/15/08



**2007-2008 KHSAA TITLE IX ATHLETICS AUDIT**  
**Checklist - Overall Interscholastic Athletics Program**

KHSAA  
Form T41  
Rev. 12/07

**DIRECTIONS:**

For the Areas of Compliance (Opportunities and Benefits) listed on the left hand side of the page, place a checkmark under the appropriate column identifying whether your school provided an advantage to the Girls' Program, or to the Boys' Program or to Neither Program. A review of T-35 and T-36 spending patterns might be helpful in completing this form.

Areas of Compliance:	ADVANTAGE TO:		
	GIRLS' PROGRAM	BOYS' PROGRAM	NEITHER PROGRAM
<b>OPPORTUNITIES</b>			
Accommodation of Interest and Abilities			X
<b>BENEFITS</b>			
Equipment and Supplies			X
Scheduling of Games and Practice Time			X
Travel and Per Diem Allowances			X
Coaching			X
Locker Rooms, Practice and Competitive Facilities			X
Medical and Training Facilities and Services			X
Publicity			X
Support Services			X
Athletic Scholarships			X
Tutoring			X
Housing and Dining Facilities and Services			X
Recruitment of Student Athletes			X

If an advantage is shown, corrective action should be shown on T-60 (Corrective Action Plan).

Principal's Signature:  Date: 4/6/08

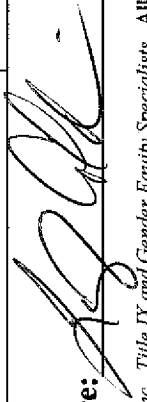
**2007-2008**  
**TITLE IX**  
**CORRECTIVE ACTION PLAN**

**SCHOOL NAME**  
Raceland-Worthington High School

**DIRECTIONS:**

1. For Column 1, indicate the intended area (Opportunities or Benefits) which needs corrective action in order to achieve gender equity. For Column 2, write the suggested change or activities that will correct the area in need of alteration. For Column 3, include the estimated completion date for the changes or activities.
2. It is possible to attain compliance with Title IX and no longer need "corrective" action. However, the KHSAA strongly encourages compliant schools to identify items for improvement (Column 1), activities to accomplish the improvement (Column 2) and a timetable for completion (Column 3) that will strengthen the athletic program.
3. You may copy this form as needed. Please attach corrective action plans along with audit forms and submit by April 15, 2008.

COLUMN 1	COLUMN 2	COLUMN 3
ITEM FOR CORRECTION/ IMPROVEMENT	SUGGESTED CHANGE/ ACTIVITIES	TIME TABLE FOR CORRECTIVE ACTION/ AND OR COMPLETION DATE
Uniform Replacement Policy	Written policy needs to be developed.	Policy put in place as of April 2008.
Travel Policy	Written policy needs to be developed.	Policy put in place as of April 2008.
Softball Press Box	Softball Press Box needs to be constructed.	Softball Press Box construction completed April 1, 2008.
Awards Policy	Written policy needs to be developed.	Policy put in place as of April 2008.
Booster Club Policy	Written policy & written agreement needs to be developed.	Policy and written agreement put in place as of April 2008.

**Principal's Signature:** 

**Date:** 4/11/08



**2007-2008 INTERSCHOLASTIC  
ATHLETICS SURVEY**  
Summary of Student Responses

KHSAA  
Form T63  
Rev.12/07

**School Name:** Raceland-Worthington High School

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**Enrollment**  
(9-12 Grade): 310 (SHOULD AGREE WITH FORM T-1, COLUMN 1, ROW 3)

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**Number of 9-11 Grade Students Surveyed:** 198

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**Number of 8<sup>th</sup> Grade Students Surveyed:** 66

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**Date:** April 7, 2008

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**Completed By:** Bill Farley

**Instructions:**

1. Summarize the Student Athletics Interest Surveys Form T-61 by listing the total number of responses on the line next to each sport.
2. Under the Other Category please provide a listing of the sports as well as the number of students who are interested in participating.
3. Please sign and date this Summary Form (T-63) and mail this Summary Form only to the KHSAA by April 15, 2008. Do not mail the student surveys (Form T-61). However, these Forms should be maintained in your files in the event they are requested subsequently.

254 Number of Surveys  
254 Total Returned (*A minimum of 80% return is expected*)  
8 - 11 Grades Surveyed (*Should be grades 9-11 and 8<sup>th</sup> grade if school has a feeder system*)

How Was The Survey Administered? Given in all English classes.  
 (e.g. was it given in all English classes, or all home rooms, or advisee/advisor?)

**KHSAA Sanctioned Fall Sports** (*List Total Number of Participation Responses*)

10 Cross Country (Girls)  
6 Cross Country (Boys)  
61 Football (Boys)  
11 Golf (Girls)  
18 Golf (Boys)  
33 Soccer (Girls)  
21 Soccer (Boys)  
59 Volleyball (Girls)

**Winter Sport** (*List Total Number of Participation Responses*)

33	Basketball (Girls)
40	Basketball (Boys)
17	Indoor Track (Girls)
10	Indoor Track (Boys)
40	Swimming & Diving (Girls)
19	Swimming & Diving (Boys)
22	Wrestling (Boys)

**Spring Sport** (*List Total Number of Participation Responses*)

34	Baseball (Boys)
35	Fast Pitch Softball (Girls)
32	Tennis (Girls)
15	Tennis (Boys)
30	Track (Girls)
26	Track (Boys)

**Non-KHSAA Championship Sports** (*From Student Survey T-61 Question 10*)

68	Archery
11	Field Hockey
69	Bowling
4	Gymnastics (Boys)
33	Gymnastics (Girls)
35	Ice Hockey
23	Lacrosse (Boys)
23	Lacrosse (Girls)
60	Rifle
42	Rodeo
12	Slow Pitch Softball
11	Volleyball (Boys)
	Water Polo
38	Weightlifting

**Number of Students who participate in Intramural Sports**  
(*From Student Survey T-61 Question 5*)

<u>Sport</u>	<u>Number</u>
Basketball	12
Flag Football	5

**List Intramural Sports students are interested in adding:**  
*(From Student Survey T-61 Question 6)*

Form T-63  
 Rev. 12/07

<u>Sport</u>	<u>Number</u>
Soccer	22
Swimming	7
Dance Team	11
Wrestling	6
Badminton	5

**Participation in Non-School Sports Activities**  
*(From Student Survey T-61 Question 7)*

<u>Sport</u>	<u>Number</u>
Basketball	17
Dance	7
Softball	5
Baseball	5

**Reasons for not participating in interscholastic athletics**  
*(From Survey Question 8)*

- 30 I prefer other activities such as band, chorus, etc.
- 31 I don't have time
- 14 The practice schedules and game times are inconvenient
- 29 The sport I like isn't offered
- 6 It's too expensive
- 3 I prefer to participate in club or intramural sports
- 14 Working
- 18 Other:

**Student Suggestions to encourage participation**

Get healthier, meet / see friends, get scholarships, stay out of trouble, offer rewards,  
 exercise, fun.

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**Principal's Signature**

4/11/08  
**Date**

# Guidelines For Raceland-Worthington Athletics

Pride in Academics & Athletics



Raceland-Worthington Independent Schools

600 Ram Blvd.  
Raceland, KY 41169  
[www.raceland.k12.ky.us](http://www.raceland.k12.ky.us)

April, 2008

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### SECTION II: APPENDICES

## ACKNOWLEDGMENTS

Much appreciation is expressed to the following for their hard work and dedication to the Student-Athletes and Coaches of the Raceland-Worthington Independent School District:

### Superintendent

Mr. C. Frank Melvin

### Central Office

Mrs. Mary S. Johnson, Finance Officer

### Board of Education

Mrs. Sandy Loperfido, Board Chair

Mr. Steve Burkhardt, Board Vice-Chair

Mr. Chuck Boyles

Mrs. Nita Holbrook

Mrs. Jane Kincaid

### Raceland-Worthington High School Administration

Mr. Larry Coldiron, Principal

Mr. Mickey M. Dixon, Assistant Principal

Mrs. Geni Ison, High School Guidance Counselor

Mrs. Christi Braden, Bookkeeper

### District Athletic Director

Mr. Bill Farley

The Kentucky High School Athletic Association (KHSAA) Handbook has also been a valuable resource. Relevant sections of the KHSAA Handbook have been reproduced to make this guide more useful to coaches and administrators.



## MISSION STATEMENT

The Raceland-Worthington Department of Athletics regard student-athletes with the utmost respect for the hard work and dedication needed to succeed. It is our goal to encourage student-athletes, not athletic-students. Therefore, the Raceland-Worthington Department of Athletics shall implement all guidelines of the Raceland-Worthington Board of Education, Raceland-Worthington High School SBDM Guidelines, Kentucky High School Athletic Association (KHSAA), and State and Federal Laws to ensure fairness, safety and equity for all student-athletes participating at any level of athletics in the Raceland-Worthington Independent School District.

## ATHLETIC PARTICIPATION PHILOSOPHY

It shall be the philosophy of the Raceland-Worthington Department of Athletics that student-athletes shall enjoy as many sport seasons as they and their parents wish them to participate in without influence from any coach to specialize in one sport. All coaches should encourage participation in other sports. In order to embrace this philosophy, our coaches agree that:

- Once the season has started, no student-athlete which is dropped from one squad for disciplinary reasons, or who "quits" shall be eligible to compete in another sport for that particular season. No student-athlete may start (or try-out for) another sport until the previous sport has been completed and all school equipment has been turned in.
- Student-athletes may participate on teams during the same season if it is acceptable to both coaches and does not interfere with school work.
- When a student-athlete is signing a Letter of Intent as an student-athlete for a college or university, the signing must take place before or after school, or at lunch. This will allow coaches and teammates to attend the signing.

# SECTION I:



HIGH SCHOOL ATHLETICS

## SECTION I - HIGH SCHOOL ATHLETICS

### I. Athletic Programs Offered at Raceland-Worthington High School

#### A. Fall Sports

##### Girls

Cross Country (V)

Golf (V)

Volleyball (V,JV)

Cheerleading (V,JV)

##### Boys

Cross Country (V)

Golf (V)

Football (V,JV,FR)

#### B. Winter Sports

##### Girls

Basketball (V,JV,FR)

Cheerleading (V,JV)

##### Boys

Basketball (V,JV,FR)

#### C. Spring Sports

##### Girls

Softball (V,JV)

Track (V)

Tennis (V)

##### Boys

Baseball (V,JV)

Track (V)

Tennis (V)

### 2. Raceland-Worthington High School Authorized Coaching Staff for Athletic Programs

(See Appendix A)

### 3. Scheduling Policies and Guidelines for Raceland-Worthington High School

- A. All scheduled athletic events must be approved by the principal and submitted to the District Athletic Director's Office.
- B. The athletic schedule shall fulfill all conference, district, and/or regional requirements as set forth by the Kentucky High School Athletic Association (KHSAA).
- C. Games should be scheduled with schools so that travel distances will be minimized.
- D. Scheduling of facilities, practice times and game times for both boys and girls shall be in keeping with applicable provisions of Title IX.
- E. Games should be scheduled to avoid conflicts of sports being scheduled on the same date at a school.
- F. Games should not be scheduled on Wednesdays or Sundays.
- G. No regular season games may be scheduled on a date that would require loss of school time for travel or play, unless approved by the District Athletic Director.
- H. Games should be scheduled to avoid semester ending exams.

#### 4. Admission Prices for Athletic Events

A. **Regular Season Athletic Events:** The following are admission prices to athletic events of the Raceland-Worthington Independent School District. Tickets for athletic contests for which admission is charged will be sold until halftime of the last game scheduled that day.

	<u>Fall &amp; Winter</u>	<u>Spring</u>
1. Adult Admission	\$ 5.00	\$ 4.00
2. Student Admission	\$ 3.00	\$ 2.00
3. Children (under 6 accompanied by an adult)	FREE	FREE

B. **Special Athletic Events:** The admission prices for all special athletic events including, but not limited to, tournaments, classics, and bowl games,

1. Adult Admission	\$ 5.00
2. Student Admission	\$ 5.00
3. Children (under 6 accompanied by an adult)	FREE

Tickets for athletic contests for which admission is charged will be sold until halftime of the last game scheduled that day. No passes will be accepted at these events unless otherwise posted.

C. KHSAA passes, trainer passes, administrator passes, and 16th Region referee passes are good at all regular season games.

D. Gold Cards issued to Senior Citizens by the Raceland-Worthington Department of Athletics are to be honored for Free Admission to any regular season Raceland-Worthington Athletic function.

#### 5. Equipment and Supplies

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for inventorying equipment, supplies and uniforms.

All equipment items and supplies purchased for athletics shall adhere to the following criteria:

A. All athletic equipment, supplies and uniforms shall be inventoried on the district's athletic inventory sheet and submitted to the Athletic Director within 30 days of the conclusion of each sports season.

B. Coaches will maintain an accurate record of equipment/supplies purchased and include the items in the annual inventory report.

C. Athletic uniforms for each sport will be purchased by the athletic department. Each team will be on a four year rotation for the purchase of new uniforms. Monies allotted for each sport's uniforms will be determined on cost and the individual need of each sport. Male and female teams of the same sport: (basketball, softball and baseball) will be allocated the same amount of money for uniform purchases. Volleyball, cross country, track and golf will be determined based on the number of projected maximum participants.

(See Appendix B)

- D. Replacement of uniforms prior to the teams turn in the four year rotation will be based on need. Any money allocated for the replacement of uniforms prior to the four year rotation turn will be deducted from the team's budget for equipment and supplies for that given season. The entire set(s) of uniforms will not be replaced before their turn in the uniform rotation unless lost due to fire, water damage or theft.
- E. The quality and quantity of uniforms purchased for Raceland-Worthington High School athletic teams will be the same.
- F. Coaches will submit three bids in writing from companies for uniforms and equipment to the Athletic Director and Principal.
- G. All uniform and equipment purchases must be approved by the Athletic Director and Principal. Purchase order numbers will be issued by the Athletic Director. The Athletic Director will order all uniforms and major equipment purchases with approval of the Principal.
- H. Equipment purchases for like sports (basketball, softball and baseball) shall be on an equal basis. In the event equipment is shared (i.e. indoor batting cage) the monies shall be divided equally between the two sports. Each sport will have the same equal access to all equipment purchased for the use of both male and female sports.

#### 6. Scheduling of Games and Practice Times

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for scheduling of games and practice times.

All games and practice times for athletics shall adhere to the following criteria:

- A. Head coaches will be responsible for scheduling all games, scrimmages, practice times and weight lifting.
- B. All scheduling of games, scrimmages, practice times and weight lifting must be approved by the Athletic Director.
- C. Facilities practice times and weight lifting schedules will be scheduled with the Athletic Director's calendar of events for those facilities.
- D. In the event of the cancellation of school due to the weather (snow, flood, etc.) or other reasons, teams will rotate equitably on a day-to-day basis as to who practices early and late.
- E. Basketball head coaches shall insure that at least 40% of the girls' basketball games are during prime dates (Friday and Saturday).

- F. In the event of a girl/boy varsity team double header basketball game, head coaches must insure that the girls' varsity team play in the second game of the night at least half of the scheduled contests. This rotation should be conducted every other contest.
- G. All varsity basketball games shall be secured via KHSAA contract forms with KHSAA competitors so there is a balance in the number of home and away games each season.
- H. All athletic facilities usage schedules (practices, scrimmages and games), including the gymnasium and athletic fields, shall be posted on the athletic calendar and bulletin board in each locker room.

## 7. Travel and Per Diem Allowances

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for the travel and per diem of student athletes.

All athletic travel and per diem of student athletes shall be governed by the following criteria:

- A. The athletic department will not provide monies for the purchase of meals during the regular season.
- B. In the event that a team or individual makes the state tournament in their sport, the athletic department will purchase one meal per day during the team's or individual's stay at the state contest. Meal money allocated for any team shall be \$15.00 per athlete/coach. Individual players for individual sports (golf, cross country, track) will receive an allocation of \$15.00 per athlete/coach.
- C. Meals purchased by the Booster Club for athletes must equitably allocate the same amount of money for each meal for boys and girls. Money amounts for each meal must be the same for girls and boys similar sports (i.e. basketball, softball, baseball, etc.).
- D. Hotel rooms purchased by the Booster Club for athletes must equitably allocate the same amount of money for each room for boys and girls. Money amounts for each room must be the same for girls and boys similar sports (i.e. basketball, softball, baseball, etc.).
- E. The athletic department will equitably provide all transportation at the current Kentucky Department of Education state transportation rate for athletic events for male and female sports. All buses and vans will be comparable for both male and female teams.
- F. Male and female sports shall be given equitable travel opportunities for regular season tournaments, post season tournaments, out-of-region and out-of-state events. Each female and male athletic team will be given the opportunity of participating in one out-of-state contest/tournament each year. All out-of-state events must be approved by the Board of Education.

- G. *Out-of-state trips must have the same equitable location for each team and/or program. For example, if the boys' baseball team wants to play in Florida, the girls' softball team must be given the same opportunity to play in Florida as well.*
- H. *Student athletes shall ride the athletic bus to any scheduled event.*
- I. *All student athletes traveling by bus to school sponsored activities must return to the school on the same bus unless the parent or legal guardian personally addresses the coach or other supervising school authority and takes custody of their child and signs them out with the coach.*
- J. *Student athletes may not be released to ride with any person other than their own parent or legal guardian unless approved in writing by the parents and coach.*
- K. *Student athletes with extenuating circumstances may request approval in writing for another means of transportation, by the coach, Principal or Athletic Director.*

## 8. *Coaching*

*The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for the hiring procedures, equal staffing, and education opportunities of the coaches of student athletes.*

*All athletic coaches of student athletes shall be governed by the following criteria:*

- A. *The school district's Board of Education shall maintain an equitable pay scale for all coaches of male and female teams. A copy of the pay scale shall be placed in the permanent Title IX File.*
- B. *The athletic department shall seek qualified adult women for coaching positions as they become available. The Site-Based Decision Making (SBDM) Council and Board of Education shall post coaching positions of female sports that specifically requests that female applicants are desired for the position. The Athletic Director shall post coaching positions on the KHSAA web site to allow a state wide posting of the position to reach more female qualified applicants. The Athletic Director shall seek out former female student athletes that are now educators and encourage them to apply for coaching positions at their alma mater.*
- C. *The number of assistant coaches shall be equal for like teams if the number of participants is parallel for both the male team and female team.*
- D. *The SBDM Council shall make every endeavor to hire coaches with similar levels of competence and experience for male and female teams.*

- E. *Coaches of female and male teams shall have the same equitable opportunities to attend various clinics, in-services, conferences, and seminars.*
- F. *The Principal, SBDM Council and Athletic Director shall maintain, when possible, a balance of on-campus/off-campus coaches for teams of both genders.*

9. **Locker Rooms, Practice and Competitive Facilities**

*The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for the assignment of locker rooms, practice and competitive facilities for teams of student athletes.*

*All locker rooms, practice and competitive facilities of student athletes shall be governed by the following criteria:*

- A. *All locker rooms shall be assigned by the Athletic Director. All locker rooms will be provided with the same amenities (rest rooms, showers, lockable lockers and dry erase boards).*
- B. *Locker room assignments:*

*Old Gym:*

*Boy's PE locker room: cross country, baseball and track*

*Girl's PE locker room: cross country, softball and track*

*New Gym:*

*Varsity Girl's locker room basketball*

*Varsity Boy's locker room: basketball*

*Girl's PE locker room: volleyball*

10. **Awards**

*The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for the recognition of the success and accomplishments of our student athletes.*

*All team and individual athletic awards shall be governed by the following criteria:*

- A. **Banners:** *Every sport offered at Raceland-Worthington High School shall eventually have a post-season achievement banner hanging from the wall in the school's gymnasium. All banners are to be displayed together on the same wall until a lack of*



space requires an additional wall be used. Only Class "A" and KHSAA recognized District & Regional team championships and runners-up will be recognized by title and year under the sports heading. A team that wins a state championship will receive a separate banner with the championship year.

- B. **Awards & Trophies:** All trophy cases in the main entrance to the high school and Concourse shall display all female and male KHSAA district, regional, and state winners and runners-up for all sports.
- C. **Athletic Hall of Fame:** Established to celebrate the hard work and dedication of our past male and female student athletes, the Athletic Hall of Fame committee shall select and honor those achievements with a plaque on the wall in the Concourse and one given to the Hall of Fame inductee.

## II. **Medical and Training Facilities and Services**

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for medical/training facilities and services for student athletes.

All medical/training facilities and services shall be governed by the following criteria:

- A. All female and male student athletes have equitable access to the school's training facilities. The district does not have a trainer on campus nor does it contract a trainer's services. Coaches shall be responsible for taping student athletes.
- B. All like sports shall have the same number of student managers for both the female and male sports.
- C. Female athletes shall be given the same amount of time and schedule to access the weight room in and out of season. The weight room shall have appropriate weights and universal machines for female athletes.
- D. The weight room shall contain appropriate instructional weight lifting demonstration posters for both female and male athletes and decorated in a manner suitable for both sexes.
- E. The schedule for use of the weight room shall be posted in the weight room. Scheduled use of the weight room shall take place through the Athletic Director. Female sports will be given equitable scheduled times to use the facility.

## 12. Publicity

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for publicity for student athletes.

All publicity for athletic events shall be governed by the following criteria:

- A. The RWHS cheerleading squad shall be assigned to perform at all home boys and girls basketball games. Cheerleaders will be assigned to participate at away district games for boys and girls basketball as well as others events designated by the Principal or Athletic Director. Cheerleaders will cheer all girls' and boys' post season contests for basketball.
- B. The band will be assigned to play at a minimum of five home boys' basketball games and a minimum of five home girls' basketball games.
- C. The Athletic Department will work with the District Technology Department to maintain the District Website to honor all athletic teams, both male and female.
- D. Local media (radio & newspapers) will be contacted and given schedules of all athletic teams and encouraged to give equitable coverage to both male and female sports.
- E. All photographs in the winter sports program and yearbook must include team photos of both male and female teams of the same and different sports.
- F. All pep rallies will support teams of both genders.
- G. Each Raceland-Worthington High School sports team (male and female) shall receive awards at the end of their respective seasons.
- H. Letters shall be given to the first year varsity letter winner and yearly bars will be presented thereafter.
- I. Special Awards shall be at the discretion of the head coach.
- J. Only athletes who finish the season or who would have finished the season except for illness or injury shall be eligible for athletic awards.
- K. The Athletic Director shall make the community and school district aware of the Athletic Department's efforts and accomplishments to achieve the intent and spirit of Title IX through reports to the SBDM, Board of Education, and local media.

13. *Support Services*

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for support services for student athletes.

All support services for athletic events shall be governed by the following criteria:

- A. The Principal and Athletic Director shall maintain written agreement with the Booster Club that clearly define the role of the Booster Club and its relationship to the school and the school's administration. (See Appendix F)
- B. The Principal and Athletic Director shall inform the Booster Club that their efforts and expenditures can cause the school to be non-Title IX compliant.
- C. The Principal and Athletic Director shall insure appropriate administrative oversight of Booster Club activities and insure that there are written procedures for the Athletic Director/Principal/School Board approval for fund raising and expenditures that benefit all athletic teams.
- D. The Principal and Athletic Director shall calculate and monitor the amount of money spent by the Booster Club per male athlete as compared with the amount of money spent per female athlete.
- E. The Principal and Athletic Director shall meet with the Booster Club at the beginning of each school year to establish accounting, fund raising, expenditure procedures and guidelines and Title IX rules. The Athletic Director shall meet with the Booster Club as needed with concerns or to assist the club in determining their future course.
- F. Raceland-Worthington High School shall run all booster club monies through the High School Bookkeeper unless otherwise approved by the Principal and the Athletic Director.

14. *Gender Equity Review Committee*

The Raceland-Worthington Department of Athletics shall maintain an equitable policy to provide guidelines and procedures for Gender Equity Review Committee to address services for student athletes.

All gender equity review committee services shall be governed by the following criteria:

- A. The Gender Equity Review Committee shall meet at least three times a year (once for fall sports, once for winter sports, and once for spring sports).
- B. The Gender Equity Review Committee shall consist of the Principal, Athletic Director, a coach from a boys sport, a coach from a girls sport, a parent, a male student athlete and a female student athlete.
- C. All Gender Equity Review Committee meeting minutes shall be recorded and kept in the Title IX master file.

# SECTION II:



# APPENDICES

2007-2008  
RACELAND-WORTHINGTON HIGH SCHOOL AUTHORIZED  
COACHING STAFF FOR ATHLETIC PROGRAMS

Fall Sports

Girl's

**Cross Country**

Head Coach Ray Kilgore

**Golf**

Head Coach Tom Collins

**Volleyball**

Head Coach Jason Clark

Asst. Coach Brian Gross

Boy's

**Cross Country**

Head Coach Ray Kilgore

**Golf**

Head Coach Wendell Morris

**Football**

Head Coach Randy Vanderhoof

Asst. Coach Todd Burroughs

Asst. Coach Mark Lewis

Asst. Coach T. J. Maynard

Asst. Coach Gary Fannin

Winter Sports

Girl's

**Basketball**

Head Coach Bob Trimble

Asst. Coach Jason McAllister

Asst. Coach Kathy Keeton

Asst. Coach Randy Vanderhoof

Boy's

**Basketball**

Head Coach Scott Floyd

Asst. Coach T. J. Maynard

Asst. Coach Mike Diller

Asst. Coach Mike Salmons

Spring Sports

Girl's

**Softball**

Head Coach Jason Clark

Asst. Coach Julia Meade

Asst. Coach Kim Sexton

Boy's

**Baseball**

Head Coach Randy Vanderhoof

Asst. Coach Drew Wall

Asst. Coach Scott Woods

**Track**

Head Coach Ray Kilgore

Asst. Coach Lynette Speaks

**Track**

Head Coach Gary Fannin

Asst. Coach Randy Helton

**Tennis**

Head Coach Tom Collins

**Tennis**

Head Coach Tom Collins

RACELAND-WORTHINGTON HIGH SCHOOL  
UNIFORM ROTATION SCHEDULE

SPORT (# to purchase)	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
FOOTBALL (60)	Senior Game Jerseys (Home & Away)  Game Pants (6 pair)	Senior Game Jerseys (Home & Away)  Game Pants (6 pair)	Senior Game Jerseys (Home & Away)  Game Pants (6 pair)	Senior Game Jerseys (Home & Away)  Game Pants (6 pair)	Cycle Starts Over
VOLLEYBALL (16)		Uniforms			
BASKETBALL (BOYS) (15)	Uniforms (Home)		Uniforms (Away)		
BASKETBALL (GIRLS) (15)	Uniforms (Home)		Uniforms (Away)		
CROSS COUNTRY & TRACK (BOYS) (15)		Uniforms			
CROSS COUNTRY & TRACK (BOYS) (15)		Uniforms			
BASEBALL (24)	Uniforms				
SOFTBALL (24)		Uniforms			
TENNIS (BOYS & GIRLS) (24)				Uniforms	
GOLF (BOYS & GIRLS) (24)				Uniforms	
CHEERLEADING (24)			Uniforms		

Raceland-Worthington High School will replace uniforms every four years to avoid excessive cost and receive maximum playing time of the apparel, unless otherwise noted.

RACELAND-WORTHINGTON HIGH SCHOOL  
UNIFORM ROTATION SCHEDULE

Definition of Uniform: (set)

Football- pant and jersey

Volleyball- short and jersey

Cross Country & Track- short and jersey

Basketball- short and jersey

Baseball- pant and jersey

Softball- pant and jersey

Tennis- short/skirt and top

Golf- Shirt

Cheerleading- Top and bottom

Your year of purchase (besides football) is for 1 set per student athlete.

It will also be mandatory that all uniforms are collected and inventoried each year, with inventory kept on file with Athletic Director.

A quote price needs to be submitted from a minimum of 3 bid list companies before PO is issued and order is placed.

## BYLAWS of the KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION

### Bylaw 1. Responsibility for Eligibility

The Principal of a school shall be held ultimately responsible in all matters in the school that concern eligibility, and inter-school contests. The Principal of each member school may annually designate an individual at the school to serve as the Designated Representative for the purpose of conducting the interscholastic program at that school. The Principal or Designated Representative shall sign all forms requiring authorized signature. If a member school principal fails to make the designation prior to August 31, the building principal shall automatically be the Designated Representative for the current year.

### Bylaw 2. Physician's Certificate and Parent's Consent

The Superintendent or Principal shall have each student who is trying for a place as a participant on an athletic team or cheerleading squad present a physician's certificate certification signed by a physician, physician's assistant, advanced registered nurse practitioner, or chiropractor if performed in the scope of practice (as defined in KRS Chapter 312) which shall state that he/she is physically fit to participate without undue risk. The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall also be required. Any student, prior to participation or trying for a place on an athletic team or cheerleading squad shall have in place medical insurance with coverage limits up to the deductible of the KHSAA Catastrophic Insurance program and such insurance shall remain in force throughout participation. It is the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

### Bylaw 3. Age

Pursuant to KRS 156.070 (2) (e), a student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition. A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year. The Board of Control and the Commissioner may waive the provisions of this regulation and the student shall be eligible for high school athletics in Kentucky if the written documentation is provided to clearly demonstrate that the student:

1. Qualified for exceptional children services and had an individual education program developed by an admissions and release committee (ARC) while the student was enrolled in the primary school program;
2. Was retained in the primary school program because of an ARC committee recommendation; and
3. Has not completed four (4) consecutive years or eight (8) consecutive semesters of eligibility following initial promotion from grade eight (8) to grade nine (9). The Board of Control and the Commissioner may not adopt administrative procedures that allow for waiver of this rule under any other condition.

### Bylaw 4. Enrollment

#### Sec. i) Maximum Number of Semesters

- a) Students promoted from grade eight (8) to grade nine (9) shall have four (4) consecutive calendar years of eligibility from the date of first such promotion by the school provided the



## Appendix C

- student is eligible according to this and all other Association bylaws. Such eligibility shall conclude with the completion of the spring sports season following the fourth year.
- b) The Commissioner or Board of Control through the Due Process Procedure, may grant additional eligibility in the case where it has been documented by the attending physician, Principal and Superintendent that severe illness or injury has prevented the student from receiving necessary education services and the right to an education has therefore been impacted rather than simply the loss of athletic privilege. Such grant of eligibility may only be made in the cases in which the student-athlete would remain eligible by all other Association bylaws. Nothing about this provision shall include additional eligibility strictly for loss of participation due to sports related injuries.
  - c) No student having been enrolled in the fourth (4th) grade or in any grade through twelfth (12th) shall be eligible for interscholastic athletics at the high school level (grades 9 through 12) for more than a total of one (1) year in each grade and applicable eligibility shall begin in the first year enrolled in that grade. Students repeating a grade for any reason are ineligible to participate in interscholastic athletics at the high school level (grades 9 through 12) during the second year in that grade. The penalty for violation of this rule shall be the loss of one of the four years of eligibility after being promoted from grade nine (9). Policies regarding the participation of repeating students at the levels of play below high school interscholastic athletics shall be determined by the school council pursuant to KRS 160.345 (2) (i).
  - d) Pupils in grades 1-8 may play on the high school team if such participation is not in conflict with Section (c) above, and the time so played shall not be counted on the eight (8) semester limit. **EXCEPTION:** Students below grade nine (9) may not participate on the varsity team in contests in the sports of football or soccer, and students enrolled below grade seven (7) may not participate on the varsity level in wrestling. The provisions of this restriction shall not apply to non-varsity teams participating in these sports.

### Sec. 2) Responsible Parties

Any public elementary or secondary school or school employee or official who knowingly allows participation of an ineligible player under the provisions of this bylaw, or who, through reasonable diligence, should have known of such ineligibility, shall be considered in noncompliance with state accreditation standards or guilty of willful neglect of duty or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches; such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent, or a school board member.

### Sec. 3) Deadline for Enrollment

On Friday of each grading period, a student in grades nine (9) through twelve (12) must be enrolled as a full-time student in at least four hours of instruction as provided in Kentucky Board of Education regulation 702 KAR 7:125 (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation at the member school he/she desires to represent in order to be eligible for athletics. A student must have enrolled as a bona fide full-time undergraduate student no later than twenty (20) school days after the beginning of the semester to be eligible during that semester.

### Sec. 4) Enrollment Elsewhere

No student who is enrolled or connected with any other school than the one he/she represents shall take part in any contest. In the case of an all-boys high school, girl cheerleaders from affiliated neighboring girls school may be accepted.

**Bylaw 5. Minimum Academic Requirement***Sec. 1) Proper Grade Level Requirement for Students in All School Districts*

*On the first day of each school year, a student must be at his/her proper grade level. To be considered to be at the proper grade level, a student must have been enrolled during the previous grading period, and must be on schedule to graduate on the first day of school. For the verification of this provision, all course work, including summer and correspondence work, must be complete by the first day of the school year for the student body.*

- a) **Eligibility During First Year Following Initial Enrollment in Grade Nine (9)**  
*For a student in the ninth grade to be considered to be on schedule to graduate, that student must have been promoted from grade eight (8) to grade nine (9), and be in compliance with all other bylaws.*
- b) **Eligibility During Second Year Following Initial Enrollment in Grade Nine (9)**  
*For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student must have received twenty (20) percent of the requirements of the school/district for graduation prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.*
- c) **Eligibility During Third Year Following Initial Enrollment in Grade Nine (9)**  
*For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student must have received forty-five (45) percent of the requirements of the school/district for graduation prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.*
- d) **Eligibility During Fourth Year Following Initial Enrollment in Grade Nine (9)**  
*For a student in the fourth year following initial enrollment in grade nine (9) (normally grade 12) to be on schedule to graduate, that student must have received seventy (70) percent of the requirements of the school/district for graduation prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.*

*Sec. 2) One-time Reinstatement of Students Failing to Meet Normal Progress Requirements*

*The eligibility of a student failing to meet the provisions of subsections (a) through (d) above may be reinstated a maximum of one time. This reinstatement is possible by the student passing twenty-five (25) percent of the requirements of the district for graduation during the year he/she is ineligible. He/she, upon reinstatement, shall remain eligible as long as he/she passes twenty-five (25) percent of the requirements of the district for graduation during each subsequent year.*

*Sec. 3) Continual Progress During the School Year*

*On a weekly basis, a student shall also be passing (cumulatively for the credit period) in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation in order to be eligible to participate in athletics during the subsequent week (Monday through Sunday period) and through the next opportunity to examine grades in this manner. On its membership form, each member school shall designate the day of the week, approved and documented through local policies, that the grades shall be examined for the student athletes within that school in order to make this determination. Absent any other determination, this weekly check of grades shall be conducted on each Friday of each grading period or on the last day of classes preceding that particular Friday if no classes are conducted on that particular Friday. No special tests or recitations are to be given for the purpose of making the student eligible.*

*Sec. 4) Pre-Secondary School Students*

Pre-secondary school students (grades 1-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which they are currently enrolled in order to be eligible.

**Bylaw 6. Transfer Rule***Sec. 1) Domestic Students*

Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity game in any sport at any school following enrollment in grade nine (9) and who then transfers schools shall be ineligible for interscholastic athletics at any level in any sport for one year from the date of enrollment in the new school. The Commissioner has discretion (but is not required) to waive the period of ineligibility set forth above if one of the following exceptions has been met. Determinations of whether a student shall be granted a waiver pursuant to this rule shall be based on the circumstances existing as of the date of enrollment at the new school. The KHSAA shall not recognize as grounds for a waiver of the period of ineligibility an argument that the educational needs of the transferring students would be better served through a transfer.

a) **BONA FIDE CHANGE IN RESIDENCE** - If there has been a bona fide change in residence by the parents and student that precedes a student's change of schools. For purposes of this bylaw, a bona fide change of residence means the moving permanent residence of the entire family of the student and his/her parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw.

b) **DIVORCE** - The KHSAA will not recognize a legal separation as grounds for waiver of the provisions of this bylaw. The Commissioner may waive the provisions of this bylaw in the event of a dissolution of marriage (i.e. a final and legally binding divorce decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside. In the event joint custody is awarded to both parents, for purposes of this bylaw, the student shall be deemed to reside at his or her previous residence if one parent retains this residence. If neither parent retains the former residence, the parents shall designate one of their new residences (mother or father) for the purpose of this bylaw, such designation to be reviewed and approved by the Commissioner.

c) **GUARDIANSHIP/CHANGE OF CUSTODY** - The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The Commissioner shall have authority to waive the provisions of this bylaw where it is shown that custody of the student has been taken from one or both parents and given to a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) is/are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody.

d) **DEATH** - In the event the death of one or both of the student's custodial parents creates such circumstances that the transfer to another secondary school is deemed appropriate.

e) **BOARDING SCHOOLS** - The Commissioner may waive the period of ineligibility on a one-time basis for students entering a boarding school on a full time basis as a boarding school student.

f) **NON ATHLETIC PARTICIPATION FOR AN ENTIRE SCHOOL YEAR** - In the event that the transferring student did not participate in an interscholastic contest at any level in any sport while enrolled in grades nine through twelve at the sending school during the entire academic school year immediately preceding the change in schools.

g) **REASSIGNMENT BY BOARD OF EDUCATION** - Through a properly documented reassignment of the Board of Education to another school in the district. To meet this exception for a reassignment, reasons for the assignment may include, but are not limited to, the closing or opening of a school due to consolidation, merger, opening of a new school, or another type or opening or closing or assignment through KRS 158.6455 or other applicable adopted regulation. Such assignment may be to the public school district should a private, parochial or independent school close.

h) **TRANSFER FROM NON-MEMBER SCHOOL** - Any student transferring from a non-member school located in Kentucky whose athletic participation has been limited primarily to other non-member schools may have the period of ineligibility waived. Satisfying of one of the exceptions (a through h) will not be considered valid and a waiver of the period of ineligibility shall not be granted-

- 1) If the change in schools is to nullify or circumvent the actions of representatives or rules of the previous school or if the student left the sending school under penalty which would have resulted in their ineligibility at the sending school;
- 2) If the satisfying of one of the exceptions occurs after the enrollment at the new school;
- 3) If the change in schools is motivated in whole or part by a desire to participate in athletics at the new school;
- 4) If the satisfying of one of the exceptions is used or manipulated for the purpose of gaining athletic eligibility;
- 5) If the satisfying of one of the exceptions by the student and the parent(s) does not reasonably precipitate a transfer to the new school.

The Commissioner may, as he/she deems necessary, appoint or hire a committee or investigator to conduct any inquiry or investigation concerning any issues arising under this bylaw or any other bylaw. If any member school files a written objection to the factual validity of the certification before the conclusion of the period of time to which the period of ineligibility would normally apply, along with the specific, detailed basis for such, then a complete investigation shall be conducted by the KHSAA and a ruling shall be issued through the Commissioner's office. No student enrolled in grades 4-12 who has participated in a first team game shall be eligible to represent a second member school during that school year unless that student would qualify for a waiver of the period of ineligibility in accordance with provisions (a) through (f) above.

*Sec. 2) Non-Domestic Students*

a) Foreign exchange students attending school in Kentucky shall be considered ineligible for the first calendar year following enrollment.

i) If placed in a KHSAA member school under the auspices of approved student exchange programs or in other circumstances approved by the Board of Control within Board policy, these students may be declared eligible and not be subject to the initial one-year period of ineligibility.

ii) In order to be considered for a waiver, the following conditions must exist

- 1) The student shall be in compliance with all U.S. Immigration and Naturalization Service regulations;
- 2) The student shall be in the first and only year as an exchange student;
- 3) The student shall not be a graduate of a the 12th or terminating grade or its' equivalent in either the U.S. or his/her home country;
- 4) The student shall be in possession of a complete transcript of records that has been translated into English prior to the request for eligibility;
- 5) The student shall be in possession of a J-1 student education visa issued by the U.S. Immigration and Naturalization Service;
- 6) The student's placement must not have been a "direct placement" into a KHSAA member school;

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- 7) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school, all such fees shall be paid by the student's family;
- 8) All travel fees shall be paid by the student's family; and
- 9) The student's host family shall not include members of the coaching staff at the KHSAA member school at which participation is desired and shall not include exchange agency representatives.

iii) To be considered for approval by the Board of Control, a foreign exchange program shall assign students to schools by a method that ensures that no student, school or interested party may influence the assignment for athletic or other purposes.

iv) The student, the principal or designated representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived.

b) Any student having made election to apply for the waiver of the first year of ineligibility and having been granted a waiver of the normal period of ineligibility under subsection (a) above shall not be eligible, under any circumstances, for more than one (1) school year while enrolled in grades 9 -12 in Kentucky.

c) Any student desiring to participate in athletics who does not meet the criteria listed in Bylaw 6, Sec. 2 may seek a waiver of the one-year ineligibility period through the KHSAA Due Process Procedure. Sec. 3) Permanent Ineligibility

A student is ineligible for athletics in this state if he/she transfers from another state if he/she was or would have become ineligible in the state from which he/she transfers.

### Bylaw 7. Financial Aid

#### Sec. 1) Definitions for this Bylaw

a) **Tuition**- means the amount of necessary fees, costs and other charges to attend a member school as determined by that member school's published scale of charges. The tuition at the member school shall be the same for all students in like situation irrespective of participation in athletics and shall not include room and board expenses.

b) **Classification of Schools** - means the classification of the member schools as follows:

- (1) A1- District operated general program or multi-program schools;
- (2) D1- Kentucky Department of Education operated schools (Blind and Deaf);
- (3) F1- Federal Dependent Schools;
- (4) J1- Roman Catholic schools;
- (5) M1- Other Religious schools and
- (6) R1- Private non-church related schools.

c) **Public Schools**- means the member schools receiving funding from the Kentucky Department of Education or comparable federal sources. Public schools shall include the member schools which are classified as A1, D1 or F1.

d) **Non-Public Schools** - means the member schools not receiving funding from the Kentucky Department of Education or comparable federal sources. Those schools shall include the member school, which are classified as J1, M1 and R1.

e) **Non-Public School Zone** - means the zone to which each nonpublic school is assigned. The four current non-public school zones are Covington, Lexington, Louisville and Owensboro. These non-public school zones shall be comprised of the counties contained in the geographic alignment related to the archdiocese of the same name.

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- f) *Non-Public School Governing Board*- means the entity having oversight over the member school. For purposes of this bylaw, the "governing board" of a non-public school shall be determined by the school type. For JI schools, the "governing board" shall be the archdiocese and geographic references shall be the counties included in the non-public school zone of the school. For the RI and MI schools, the "governing board" shall be as defined by the governance structure of the institution.
- g) *Immediate Family*- means the student and the student's father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, grandparent.
- h) *Financial Aid*- means any and all aid given to a student which reduces tuition, including, but not limited to, awards, reductions and waivers.
- i) *Need-Based Aid*- means the amount of financial aid that an independent financial analysis of the student's financial aid application demonstrates that the student needs to pay tuition to attend a member school, provided such analysis is performed by an agency approved by the Board of Control.
- j) *Merit Aid*- means financial aid awards given by the member school based solely on academic/test performance which are available to the entire student body through a competitive application process and that the selection of the recipient(s) is based on published objective criteria which may not include athletic achievement or ability.
- k) *Merit Aid Test* - means the academic assessment or placement test approved by the Board of Control prior to its administration.
- l) *Merit Aid Test Date* - means be the date submitted by each member school for the administration of the merit aid test.
- m) *Financial Records*- means the records related to any financial aid analysis of the student including but not limited to, immediate family's records of the method and sources for all tuition payments.

### *Sec. 2) Non-Permissible Financial Aid*

A student shall be ineligible to participate in interscholastic athletics if the student:

- i) Receives financial aid beyond the limits defined in Section 1(i) except for merit aid allowed under this bylaw, and waivers of tuition for non-domestic students ruled eligible under Bylaw 6, Section 2 (Foreign Exchange);
- ii) Receives merit aid based on an unapproved merit aid test;
- iii) Receives merit aid based on a merit aid test not administered on an approved merit aid test date;
- iv) Receives merit aid greater than twenty-five percent (25%) of the tuition at the member school;
- v) Receives merit aid from a member school that has already given merit aid to the greater of five (5) percent of its student body or five students;
- vi) Receives financial aid that is not available to the entire student body by published objective criteria;
- vii) Receives financial aid from a funding source that is not under the custody and control of the member school and/or its governing board;
- viii) Receives any financial aid other than the permitted need-based aid or merit aid detailed above from a member school, any other entity governed by that member school's governing board or any representatives of the member school;
- ix) Receives any financial aid that is indirectly or directly related to athletic achievement or ability;
- x) Has any part of the financial obligation to the member school paid directly or indirectly by individuals outside of the student's immediate family; or
- xi) Does not agree to complete disclosure of financial records as defined in this bylaw upon request of the KHSAA and its officials, employees and agents.

*Sec. 3) Financial Aid Restrictions and Reporting*

All member schools shall annually report detailed financial aid information to the KHSAA including, but not limited to:

- i) Tuition schedule and/or other fees applicable to the student body at the member school;
- ii) The merit aid test being utilized by the school and the merit aid test date; and
- iii) A detailed listing of the amount of financial aid awarded by the member school including but not

limited to:

- 1) The need-based aid each student-athlete is eligible to receive based on the report of the approved independent agency;
- 2) The merit aid given to each student and the qualifying score used to make the determination;
- 3) The amount of need-based aid awarded to each student; and
- 4) A specific listing of the sports in which each student participates.

**Bylaw 8. Contestant On Other Teams, Post Season and All-Star Games**

Any student who after enrolling in grade nine (9) has been a contestant in football or basketball at any level (grades 9-12) and has eligibility remaining in that sport may not participate on any non-school sponsored team or in any all-star game in that sport or any variation of that sport from the first day of school through the last scheduled contest played in that sport (including KHSAA sanctioned post-season) by that school unless it has been sanctioned by the Board of Control. Following the team's last scheduled game (including post season), there are no restrictions on play in that specific sport for the student-athletes.

**Bylaw 9. Other Eligibility Requirements and Regulations**

*Sec. 1) Graduates and College Students*

Any student who has graduated from a secondary school, or who has ever played on a college team, is thereafter ineligible to play on a high school team.

*Sec. 2) Practice of Ineligible Students*

Unless ineligible due to the provisions of Bylaw 11 (Sportsmanship, having been ejected from a contest), any student who is not eligible for competition during a team's next contest/meet/match/game shall not practice with the team.

*Sec. 3) Conduct - Student or Other Representative Under Penalty*

Any student, contest official or other official school representative who is under penalty or discipline or whose conduct is such as to reflect discredit upon the school or the KHSAA is not eligible.

**Bylaw 10. Recruitment**

*Sec. 1) Foreword*

Pupils (both domestic and foreign) at any grade level shall not be recruited to a member school of the KHSAA for the purpose of participating in athletics, including recruitment under the guise of academics.

*Sec. 2) Definition*

Recruiting is defined as an act, on behalf of or for the benefit of, a school, which attempts to influence a student to transfer to a member school for the purpose of participating in athletics. A school official utilizing an intermediary, such as, but not limited to a peer, another school employee, a student, a parent or a citizen, for the purpose of recruiting a student athlete shall be in noncompliance.

b) An athletic coach or any other member of the school staff shall not influence a student even if the student, his/her parents or any intermediary from another school makes the initial contact.

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In this situation, a coach or staff member (paid or unpaid) should immediately refer the person(s) to the school principal.

c) Influencing a student shall include, but shall not be limited to the promise or instilling the expectation of an athletic advantage, playing time, employment of the student or his/her parents or relatives, housing for the student or his/her parents, scholarships or financial aid for which other members of the student body are not generally eligible, or any other material or athletic reward for which other members of the student body are not generally eligible.

### *Sec. 3) Penalty*

Any representative of a member school knowingly allowing the recruitment of a student for the purpose of participating in athletics or who should have known of such recruitment shall be guilty of willful neglect of duty, misconduct, and/or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches, such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent or a school board member. This regulation shall also apply to students or their parents.

### **Bylaw 11. Practice of Sportsmanship**

It is the clear obligation of principals, coaches, faculty members, boards of education, and all official representatives of member schools to practice the highest principles of sportsmanship and the ethics of competition in all interscholastic relationships with fans, officials, players, coaches, official representatives of member schools, and the general public. The Commissioner and the Board of Control shall have the full authority to suspend the coach, student, or any member school whose representatives may be convicted on competent evidence of the violation of this obligation. Any violation of this rule in any interscholastic contest shall be immediately reported to the Commissioner by the principal(s) of the school(s) involved, and by the game officials who work in the contest. It shall also be considered a violation of this rule if any school or school representatives uses or allows the use of illegal equipment which gains a competitive advantage in the contest and which is expressly prohibited by the rules adopted for that sport. Violations of this particular provision may result in penalization by the Commissioner in accordance with the provisions of this bylaw and in accordance with KHSAA Bylaw 33, Penalties. Any student, coach, or official team representative ejected from an interscholastic contest due to a violation of this obligation must be reinstated by a member of the Commission prior to returning to interscholastic contests. Any student or coach using insulting language to another player or coach or to any official in any interscholastic contest, or who has been ruled out of such a contest because of unsportsmanlike tactics, shall be disqualified from athletic competition until reinstated by the Commissioner. The name of the student or coach shall be reported to the Commissioner by the principal of the school than that student attends. When an official disqualifies a student or coach, he/she shall report the disqualification to the principal or his/her representative and to the KHSAA office. If the Commissioner finds upon investigation that the offense was sufficiently serious, the offender shall be permanently disqualified.

### **Bylaw 12. Amateur/Awards**

#### *Sec. 1) Amateur Status*

A student who represents a member school in an interscholastic sport shall be an amateur in that sport. An amateur athlete is one who engages in athletic competition solely for the physical, mental, social and pleasure benefits derived from said participation. An athlete forfeits amateur status in a sport by:

- a) Competing for money or other monetary compensation (allowable travel, meals and lodging expenses may be accepted);
- b) Receiving any award or prize of monetary value not approved by this Association;



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c) Capitalizing on athletic fame by receiving money or other gifts of monetary value not specifically approved by Section 2 or 4 of this rule (scholarships to institutions of higher learning are specifically exempted);

d) Signing a professional playing contract in that sport; or

e) Accepting a nominal standard fee or salary for instructing, supervising or officiating in an organized youth sports program or recreation, playground, or camp activities shall not jeopardize amateur status. "Organized youth sports program" includes both school and non-school programs.

### Sec. 2) Awards

a) Awards governed herein and received by a student-athlete while representing a member school include awards received by a student-athlete while enrolled during the academic year as a regular student or awards received by a student-athlete while representing the school at any other time.

b) Awards received by a student-athlete participating in an event while not representing the school shall conform to the regulations of the recognized amateur athletic organization(s) associated with the event. If no such limit exists for the amateur organization, the limit shall be \$300. At no time shall the student-athlete be permitted to receive cash for this type of participation.

c) Awards presented by a member school conference, or approved agency must be uniform for all team members receiving the award.

### Sec. 3) Non-Permissible Awards

The following awards are prohibited unless received per Section 2 (2), except that the receipt of a cash award is not permitted under any circumstances.

a) An individual may not receive a cash award for athletics participation. An individual may not receive a cash equivalent item (i.e., an item that is negotiable for cash or trace or other services, benefits or merchandise) for athletic participation.

b) Gift certificates and merchandise items that cannot be properly personalized shall be prohibited.

c) Cash or any other award that an individual cannot receive under these rules may not be forwarded in the individual's name to a different agency or individual.

### Sec. 4) Type of Awards

a) Awards for recognition of interscholastic athletics participation (letter awards) may be presented each year by a member school. In addition, the school may present senior awards and awards in recognition of special attainments or contribution to a team's competitive season (i.e., scholar-athlete, most improved player, etc.)

b) Awards for participation in special events (post season tournaments) and established regional or national recognition awards (Mr/Miss Basketball, All-State, etc.) may be presented only by the management of such an event, awards program, or by a school that has had or will have a team or individual participate in the event/sport.

c) The total value of any award presented for high school competition shall not exceed \$300, except awards presented by the Association or a member school for participation in KHSAA sponsored events.

d) Schools or conferences may not present individual awards to student-athletes for specialized performances in particular contests or events or during a limited time period (i.e., "player of the game" or "player of the week"). However, an organization such as a business firm or other outside agency may recognize a student-athlete's outstanding performance in a particular contest or during a particular time by presenting a certificate, plaque or medal valued at less than \$50. It is not permissible for such an organization to provide any other tangible item or award.

**Bylaw 13. Agreement Regarding Professional Baseball Contracts**

No student of a high school which is a member of the National Federation of State High School Associations shall be signed to a professional baseball contract until the day following his graduation, or if he has left school, until the day following the graduation of his class; nor shall any representative of professional baseball initiate or participate in any negotiations which would violate such boy's high school athletic eligibility; except that a boy out of school one year or longer may, with the consent of his parents, apply to the Baseball Commissioner for permission to sign a contract and if, in the judgment of the Baseball Commissioner, the circumstances justify it, he shall approve the application and so notify all clubs. Such a player may be signed to a professional contract fifteen (15) days subsequent to the day of the Baseball Commissioner's notice. Any school whose employee or official encourages or collaborates in negotiations that violate this agreement shall be suspended from the KHSAA for a period to be determined by the Board of Control.

**Bylaw 14. Certification of Eligibility**

*Sec. 1) Eligibility Lists*

The principal or Designated Representative of the school shall certify the eligibility of all contestants. Not later than Wednesday of the week preceding the week of the contest, each principal or Designated Representative shall mail to the other, upon request, a statement to the effect that the persons named are eligible, under the rules of the Association, to represent the school on the date specified. This statement shall be made on the standard eligibility blank supplied by the Association. Requests for the exchange of eligibility blanks may be indicated on the game contract form at the time it is signed.

*Sec. 2) Verification of Eligibility*

Before certifying the eligibility of a player, a principal or Designated Representative shall verify the player's age by referring to the vital statistics records of the state in which the player was born, or in the absence of a state record, the earliest available school enrollment or census record. This requirement shall apply both to original certifications, and to the certification of an athlete who has been received by transfer from another school.

*Sec. 3) Permission to Change Certification*

The statement of facts concerning a player on the eligibility list of his/her first year of competition is to be considered authoritative and may not be changed in later eligibility lists for that year or in later years except to carry out the purposes of the Bylaws in providing a cumulative record, or, when authorized by the Commissioner to correct an error. However, nothing in this paragraph shall be construed as waiving the requirement in Section 2 of this bylaw.

*Sec. 4) Acknowledgment of Receipt of Eligibility Rules*

Prior to the certification of the eligibility of a student, the principal or Designated Representative shall have on file the physician's certificate, the parental consent, and the parental acknowledgment required by Bylaw 2.

*Sec. 5) Unauthorized Change*

If an unauthorized change in a certification results in the use of an ineligible player by the school that made the change, the school shall be suspended from the Association as provided for in Section 8 of Bylaw 1.

*Sec. 6) Duty of a New Principal*

A new principal or Designated Representative before certifying to the eligibility of his/her players, if there is reason to question any of the information, shall secure from the Commissioner's office, a copy of the original certification for such players. If failure to observe the requirements of Section 2 or Section 6 of

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this Bylaw results in the use of an ineligible player, the school involved shall be suspended from the Association as provided for in Section 8 of this Bylaw.

### *Sec. 7) Annual Participation List*

Each principal or Designated Representative of a member school shall submit to the Commissioner at the end of the school year a list of the names of all students who participated in any first team contest in any sport during the season. This participation list shall be submitted on a form supplied by the Association, and shall be completed in its entirety for each student.

### *Sec. 8) Certification of Ineligible Player*

If any school plays an ineligible player when the facts were available and could have been known upon such investigation as a principal or Designated Representative is expected to make in the case of each of his players, that school shall be suspended from the Association or otherwise penalized. If a player enters a contest under an assumed name or when not properly certified, he/she shall be permanently ineligible, and his/her school shall forfeit the contest and shall be suspended from the Association.

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### **Bylaw 15. Requests for Rulings**

The principal or Designated Representative shall direct all requests for rulings and interpretations to the Commissioner in writing. In all cases in which players are involved, the names of the players and all possible pertinent information shall be given.

### **Bylaw 16. Protests, Reporting of Violations**

Any person wishing to report a violation of the KHSAA Constitution, Bylaws or Tournament rules must do so in writing. If such evidence is presented to warrant an investigation, the Commissioner shall ensure that such investigation is performed. The Commissioner's office shall notify the principal or superintendent of the protested school, telling him/her the exact nature of the charges made. If an investigator is appointed to gather evidence in connection with the protest, he shall provide a copy of the report to the Commissioner, and a copy shall be made a part of the official school records with the Association and shall be made available to the principal or superintendent of the schools involved upon request. Protests against the decision of contest officials made during the course of game or meet will not be considered.

### **Bylaw 17. Supplying Information**

A superintendent, principal, student, and/or Designated Representative shall, when requested, supply the Commissioner with such information as that person may be asked for related to the athletic program at a member school. A failure to comply within a reasonable time may forfeit the schools membership in the Association, or the school may be penalized in accordance with approved Association penalty codes. Each member school shall annually certify that it will comply with any and all of the rulings of the Commissioner, Assistant Commissioners, Hearing Officer and Board of Control as they relate to the athletic program at a member school. Such compliance shall include but not be limited to student eligibility matters, Board policy directives related to health and safety of student athletes, and other programs as may be instituted by the convened Board of Control. Such certification shall not apply to any matter on review by any court.

### **Bylaw 18. Countersigning Contracts**

The superintendent, principal or Designated Representative shall countersign all contracts to engage in interscholastic contests.

**Bylaw 19. Submission of Reports**

Each principal or Designated Representative shall file with the Commissioner during or at the end of each school year all participation lists and all other reports required by the Association. A membership certificate shall not be issued to any school until the provisions of this bylaw have been fulfilled.

**Bylaw 20. Member of the Faculty to Accompany Team to Contests**

The principal or coach or another member of the faculty shall accompany the team to all contests. His/her expenses, when he/she accompanies the contestants, shall be paid in the same manner as those of the contestants.

**Bylaw 21. Rules Governing Contests**

National Federation of State High School Association Rules shall govern all contests involving member schools if an official set of rules is issued for that sport.

**Bylaw 22. Specific Sport Regulations**

*Sec. 1) Girls Basketball*

The Board of Control shall sanction and sponsor a girls' basketball playoff to determine a state champion.

*Sec. 2) Comparable NCAA Opportunities*

a) If a member school sponsors or intends to sponsor an athletic activity that is similar to a sport for which NCAA members offer an athletic scholarship, the school shall sponsor the athletic activity or sport for which the scholarships are offered. The athletic activities that are similar to sports for which NCAA members offer scholarships are: Girls fast pitch softball as compared to slow pitch.

b) To qualify as having "sponsored" a sport, a school must be able to demonstrate the following:  
i) If similar versions of a particular sport exist and there are differences in the scholarship opportunities at the NCAA level in that sport, a survey must be taken of the student population at reasonable times and places to determine the level of interest in the sport(s).

ii) If said survey reveals sufficient interest to field the normal squad required for play in the particular sport and if any version of the sport is to be played, the school shall make facilities, staff and other allowances to properly field a team in the version of the sport for which the NCAA members offer scholarships.

*Sec. 3) Type of Ball to be Used*

The molded ball is the official basketball and shall be used in all regular season and tournament games.

**Bylaw 23. Sanctions**

*Sec. 1) Contests Within State*

All contests within Kentucky played by KHSAA member schools shall be governed by the rules and regulations established by the Board of Control including Article VIII of the KHSAA Constitution. Approval for any exemptions must come through the Commissioner. The Commissioner and/or Board of Control will not sanction (approve for play) any meet, tournament, game, or all-star contest unless a member school, conference, group of member schools, or coaches association is the sponsor. The said legal sponsor shall have full control over planning, supervision, and disposition of finances. No member school shall take part in any tournament, game, or contest from which any outside organization derives a financial profit from ticket sales.

*Sec. 2) Interstate Contests*

Member schools of the KHSAA shall adhere to all restrictions contained in the National Federation of State High School Associations' sanctioning policy when playing any contest or scrimmage against an out of state opponent.

**Bylaw 24. Forfeits**

*Sec. 1) Use of an Ineligible Player*

When a student is declared ineligible, all contests in which he/she has played while ineligible shall be forfeited to the opposing team.

*Sec. 2) Failure to Play a Scheduled Contest*

When a school fails to carry out its contract to play a regularly scheduled contest, the contest shall be forfeited to the offended school.

*Sec. 3) Failure to Follow Terms of Contract*

Provisions may be made for a forfeit fee to be paid by the school that fails to follow the terms of a contract. The Commissioner shall suspend from the Association a school that fails to pay during the same season a stipulated forfeit fee, and the suspension shall remain in effect until the Board of Control removes it.

*Sec. 4) Liability to Suspended School*

When a contract is canceled by reason of suspension of the school, the Board of Control shall determine the financial liability involving the suspended school.

**Bylaw 25. Limitation of Seasons**

*Sec. 1) General Provisions Concerning All Sports*

**1) Loss of School Time**

No school time may be lost for travel to or from, or participation in, any regular season interscholastic athletic contest.

**2) Schedule of Contests on Consecutive Days**

Contests shall be scheduled so that there are not four consecutive days of competition on any Monday through Thursday period while school is in session.

**3) Specific Definitions for Ending of School**

For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.

**4) Specific Penalties for Violations - Too Many Contests**

Any school violating provisions of this Bylaw by playing too many contests may not be eligible for state championship competition or may be otherwise penalized. For the determination to be made that the limit has been exceeded, it shall be reported in writing and received by the KHSAA prior to 12:01 a.m. (midnight) EST on the first day of the postseason tournament series as established by the KHSAA Memorandum Calendar. If detected and verified, the team exceeding the limit shall be ineligible for postseason play and may be further penalized in accordance with Bylaw 33. If the report is made after that point, the team shall be penalized in accordance with Bylaw 33 but shall remain eligible for tournament play during the current season.

**5) Specific Penalties for Violations - Too Many Scrimmages**

Any school violating scrimmage limitations may be placed on probation, prohibited from participating in preseason scrimmages in that sport for two (2) seasons, and may be prohibited from taking part in KHSAA

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state championship competition or other penalties in accordance with Bylaw 33. The second violation will result in automatic suspension.

### 6) Involvement of Members of the Coaching Staff Out of Season

Members of the high school coaching staff (paid or unpaid) shall not be prohibited from sport specific observation and evaluation (but not coaching) of any player who has played for a grade nine (9) through grade twelve (12) team (freshman, junior varsity, varsity) from the first day of school through the last day of school provided such play is under the direct control of the same local board of education as the coach is employed and provided such play is not in conflict with other KHSAA bylaws.

#### Sec. 2) Sports Specific Limitations - Baseball - Boys

- 1) Following the opening day of school, there shall be no organized baseball practice prior to February 15.
- 2) There shall be no more than two (2) scrimmages or practice games prior to the first regular season contest of that year.
- 3) The first game shall not take place prior to the Monday following the conclusion of the second state basketball tournament of that year.
- 4) A maximum of thirty-six (36) games may be played prior to the beginning of KHSAA state championship tournament competition (district).
- 5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

#### Sec. 3) Sports Specific Limitations - Basketball - Boys and Girls

- 1) Following the opening day of school, there shall be no organized basketball practice prior to October 15.
- 2) Prior to the opening game of regular season play, a basketball team may have only two (2) scrimmages or practice games with players other than members of the squad.
- 3) The first basketball game shall not take place prior to the Monday following Thanksgiving.
- 4) No member school shall play more than twenty-three (23) basketball games during the regular season. A maximum of two (2) tournaments may be included in any manner other than counting each game played against the limit of twenty-three (23) games. Any two tournaments played during the regular season may be counted as one game per tournament against the limit of twenty-three (23) provided that neither tournament necessitates the team playing more than four (4) games. Any game played over the limit of four in any one tournament shall be counted against the limit of twenty-three (23) games.
- 5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.
- 6) The Board of Control may waive provision(s) (2) and/or (4) of this Bylaw to allow member schools to participate in Hall of Fame Classic contests. Rules on participation in the Classic shall be made by the Board of Control and published in the Athlete Magazine as a part of the official record of the Association.

#### Sec. 4) Sports Specific Limitations - Cross Country - Boys and Girls

- 1) The first organized practice for the fall varsity (grades 9-12) season shall not take place prior to July 15.
- 2) There shall be no more than two scrimmage or practice meets prior to the first regular season contest of that year.
- 3) The first meet of the season shall not take place prior to the Monday of Corresponding Week 8.
- 4) The season shall consist of a maximum of thirteen (13) meets including invitational meets.

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5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### Sec. 5) Sports Specific Limitations - Football - Boys

1) Organized non-contact practice shall not begin prior to July 15. During this non-contact period, a helmet, shoulder pads and shoes are the only football equipment that may be worn. The first date of practice in full pads shall be the earlier of August 1 or seven (7) week days (not counting Saturdays and Sundays) prior to the opening day of school (which shall be defined as the day prior to the classes starting for the student body), but under no circumstances can be prior to the fourth Friday before the first regular season playing date. After contact practice (practice in pads) has begun and prior to the first day of classes for the students, no school may conduct multiple on field practice sessions in pads (e.g. two-a-days or three-a-days) on consecutive days (e.g. two-one two-one format). After the opening day of the school year, no school may conduct multiple on-field practice sessions in pads (e.g. two-a-days or three-a-days) on a day in which school is in session. All schools shall submit all required documentation to verify the proper execution of the practice regulations, including scrimmage, contact, and heat/safety regulations and recommendations.

2) There shall be no more than two (2) scrimmages or practice games per member school (grades 9-12) prior to the opening varsity game of the season with players other than members of the squad.

3) The first game at any level shall not take place prior to the Friday eleven (11) weekends prior to the weekend of the first round of the state playoffs.

4) A maximum of ten (10) regular season games may be played.

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play.

Following elimination, there shall be no further practice or play during the remainder of the academic school year.

6) Each player, in order to be eligible to participate against another school, shall have taken part in a minimum of ten (10) practice periods extending over a period of ten (10) days during the preceding three weeks.

7) Every player must have five (5) days of practice without pads to become acclimated to heat conditions immediately prior to the first day of practice in pads.

8) Each football school may conduct ten (10) practice periods of not more than two (2) hours in length and not more than one practice per day over ten (10) days during the three calendar school weeks following the school's elimination from postseason play in basketball. All equipment authorized by the football playing rules may be used during this period. There can be no inter-school competition during this period, and all participants must be eligible according to all KHSAA eligibility rules.

### Sec. 6) Sports Specific Limitations - Golf - Boys and Girls

1) Organized practice shall not take place prior to July 15.

2) There shall be no more than two (2) practice matches prior to the first regular season contest of that year.

3) The first match shall not take place before the Monday eight weeks prior to the Monday of the week of the first round of the KHSAA sanctioned postseason play.

4) The season shall consist of a maximum of twenty (20) rounds of golf against other school representatives (minimum nine holes). Any team reaching this limitation shall have its regular season end



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immediately. Any forfeit fees necessitated by match cancellations after this date shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents.

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 7) Sports Specific Limitations - Soccer - Boys and Girls*

1) The first organized practice for the fall varsity (grades 9-12) season shall not take place prior to July 15.

2) There shall be no more than two (2) scrimmages or practice games prior to the first regular season contest of that year.

3) The first match shall not take place prior to the Monday of Corresponding Week 7.

4) A season will consist of a maximum of seventeen (17) games. A maximum of two (2) tournaments may be included in any manner other than counting each game played against the limit of seventeen (17) games. Single elimination tournaments in which every team in the tournament is finished playing upon their first loss are eligible to be counted as one game against the limit of seventeen (17) games. All other formats of tournaments are eligible to be counted as two games against the limit of seventeen (17) games. Any team playing more than four games in any one tournament shall have each additional game played over four counted against the limit of seventeen. Any game played over the limit of four in any one tournament shall be counted against the limit of seventeen (17) games.

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 8) Sports Specific Limitations - Softball - Girls (Fast Pitch)*

1) Following the opening day of school there shall be no organized practice prior to February 15.

2) There shall be no more than two (2) scrimmages or practice games prior to the first regular season contest of that year.

3) The first game shall not take place prior to the Monday following the conclusion of the second state basketball tournament of that year.

4) A maximum of thirty-six (36) games may be played prior to the beginning of KHSAA state championship tournament competition (district).

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 9) Sports Specific Limitations - Softball - Girls (Slow Pitch)*

1) Following the opening day of school there shall be no organized practice prior to February 15.

2) There shall be no more than two (2) scrimmages or practice games prior to the first regular season contest of that year.

3) The first game shall not take place prior to the Monday following the conclusion of the second state basketball tournament of that year.

4) A maximum of thirty-six (36) regular season games may be played.

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5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 10) Sports Specific Limitations - Swimming - Boys and Girls*

1) Following the opening day of school, there shall be no organized practice prior to October 1.

2) There shall be no more than two (2) practice meets prior to the first regular season contest of that year.

3) The first meet shall not take place prior to November 15.

4) The season shall consist of a maximum of fifteen (15) meets.

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or competition during the remainder of the academic school year.

### *Sec. 11) Sports Specific Limitations - Tennis - Boys and Girls*

1) Following the opening day of school, there shall be no organized practice prior to February 15.

2) There shall be no more than two (2) practice matches prior to the first regular season contest of that year.

3) The first match shall not take place prior to the Monday following the conclusion of the second state basketball tournament of that year.

4) The season shall consist of a maximum of twenty-two (22) matches. Any team reaching this limitation shall have its regular season end immediately. Any forfeit fees necessitated by match cancellations after this date shall be paid, and the forfeit win shall NOT be counted against the game limit for the opponents. Any four (4) invitational tournaments shall count as one (1) match each against this limit. All dual matches shall count as one (1) match each against this limit.

5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 12) Sports Specific Limitations - Indoor and Outdoor Track- Boys and Girls*

1) Following the opening day of school, there shall be no organized practice prior to December 1.

2) There shall be no more than two (2) practice meets held by each team and such shall be held on or before the Monday of NFHS calendar week 38.

3) The first meet (indoor or outdoor) shall not take place before the Monday of NFHS Calendar Week 28.

4) The track season shall consist of a maximum of nineteen (19) meets. All meets, regardless of format or of being indoor or outdoor meets, shall count against the limit of meets.

5) The opportunity to participate in regular season outdoor contests season ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

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### *Sec. 13) Sports Specific Limitations - Volleyball - Girls*

- 1) The first organized practice for the fall varsity (grades 9-12) season shall not take place prior to July 15.
- 2) There shall be no more than two (2) scrimmages or practice games prior to the first regular season contest of that year.
- 3) The first match shall not take place prior to the Monday of Corresponding Week 6
- 4) The season shall consist of a maximum of twenty (20) matches. In any three (3) invitational or other type tournaments, the matches played by a member school shall count as only one match for each tournament.
- 5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the Saturday preceding the first KHSAA Tournament (District, Region or State), with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.

### *Sec. 14) Sports Specific Limitations - Wrestling - Boys*

- 1) Following the opening day of school, there shall be no organized practice prior to October 15.
- 2) There shall be no more than two (2) practice meets prior to the first regular season contest of that year.
- 3) The first match shall not take place prior to the Monday of Corresponding Week 2!
- 4) A school may schedule a maximum of seventeen (17) matches in each weight class. Tournaments or contests involving three (3) or more schools shall count as one (1) match toward the match limit.
- 5) The opportunity to participate in regular season contests ends at all levels of play (grades 9-12) on the day prior to the first day for varsity level competition in KHSAA sanctioned post-season events, with the exception that the varsity team may practice and play through its elimination from KHSAA sanctioned tournament play. Following elimination, there shall be no further practice or play during the remainder of the academic school year.
- 6) The KHSAA and the National Federation of State High School Associations will establish official weight classes.

### *Sec. 15) Specific Limitations - Other Sport Activities - Cheerleading (Spirit)*

- 1) The first organized practice shall not take place prior to July 15.
- 2) Cheerleaders are limited to a maximum of three competitions during the school year, not including in-game competitions, that each are sponsored by an organization that adheres to and enforces the Stunt Limitations of the National Federation Spirit Guide. This does not include in-game competitions. The KAPO'S Sweet Sixteen® and KAPO'S At-Large Competitions shall not count toward the three-competition limit. Any preliminary competitions that progress to a district, region, state and/or national level will be considered as one competition.
- 3) The opportunity to cheer or enter cheerleading contests ends at all levels (grades 9-12) for that academic year on or before April 1. After April 1, schools are permitted to designate a single two-week tryout period following which there shall be no further practice or competition until the end of the academic school year.

## **Bylaw 26. Summer Sports and Sports/Activities**

### *Sec. 1) School Team Play in Summer*

Member schools may participate in sanctioned play during the summer to complete spring seasons in baseball, softball, tennis and track and may begin sanctioned regular season play and practice as defined by Bylaw 25 prior to the opening of school in cheerleading, cross country, football, golf, soccer and volleyball.

Only participants eligible during the spring semester may compete on the school teams. All KHSAA eligibility rules apply, and full control of the summer program shall remain with the participating high school and the principal of that school.

*Sec. 2) Summer Dead Period*

Students may not receive coaching or training from school personnel (either salaried or non salaried) and school facilities, uniforms, nicknames, transportation or equipment shall not be used each year in any KHSAA sanctioned sport or cheerleading squad during the period beginning with June 25, and going through July 9. School funds may not be expended in support of interscholastic athletics in any KHSAA sanctioned sport during this period. These restrictions shall not apply to postseason wrap-up activities, celebrations and recognition events relating to a spring sports team at a school which participated in KHSAA state championship play in that particular sport during that particular year.

**Bylaw 27. Requirement for Coaches and Others Working With High School Teams**

*Sec. 1) Definitions*

a) **Level 1 Coaches**

An individual seeking a coaching position shall be categorized as Level 1 if such individual is a certified teacher and member of the regular school system faculty and meets the following criteria prior to assignment to coaching duties:

- i) Is employed a minimum of three (3) regular periods for teaching classes, including physical education;
- ii) Is employed for supervision of study halls; and/or
- iii) Is exercising responsibilities in other activity assignments within the school schedule.

b) **Level 2 Coaches**

An individual seeking a coaching position shall be categorized as Level 2 if such individual meets the following criteria prior to assignment to coaching duties and does not meet the qualifications of Level 1:

- i) Shall be 21 years of age;
- ii) Shall not be a violent offender or convicted of a sex crime as defined by KRS 17.165 that is classified as a felony; and
- iii) Shall submit to a criminal record check under KRS 160.380.
- iv) Shall meet one of the following additional qualifications:
  - a. Have graduated from a public or accredited high school and hold a provisional or standard teaching certificate;
  - b. Have completed sixty-four semester hours of college credit from an accredited college or university as documented by an official transcript; or
  - c. Be a graduate from a public or accredited high school and be in compliance with the local district standards for serving as an approved substitute teacher as approved by the Education Professional Standards Board.

v) Prior to assuming duties, Level 2 coaches shall successfully complete training provided by the local school district. The training shall include, but not be limited to, information on the physical and emotional development of students of the age with whom the Level II coach will be working, the district's and school's discipline policies, procedures for dealing with discipline problems, and safety and first aid training. Follow up training shall be provided annually.

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In the event that the member school is unable to staff head or assistant coaching positions in any sport or sport activity (including cheerleading) with a Level 1 or Level 2 individual, the member school may request through the Superintendent that the KHSAA allow for a one-time waiver of this rule in order that the additional time be available to find an applicant meeting the criteria.

c) **Head Coach**

As referred in this regulation, the head coach shall be the head varsity coach designated by the school and/or Board of Education unless otherwise noted in the bylaw.

### Sec. 2) Hiring and Employment Requirements

a) **Required Level**

Level 1 or 2 individuals (head and assistant) may be assigned as the head or assistant coach in any sport or sport activity (including cheerleading).

b) **Member School Obligations in Hiring**

i) The Superintendent shall ensure that all assignments for coaching duties comply with all applicable state and local policies.

ii) The hiring process shall ensure that in considering those individuals seeking coaching duties, the most qualified individual shall be assigned. In considering qualifications, the qualifications desired for the position, the references, interviews and experience of those seeking the duties, and the education background shall be considered.

c) **Compensation**

Any person assigned to coaching duties at any level (grades 9-12) shall be duly employed through the respective board of education and the entire coaching salary shall be paid through such board in accordance with local Board of Education policy.

### Sec. 3) Post Hire Requirements and Requirements for Continuing Coaching Duties

a) **C.P.R.**

All coaches (head and assistant) at any level in all sanctioned sports and sport activities (including cheerleading) shall provide documentation of successful completion of a C.P.R. course, as approved by a college or university, the American Red Cross, American Heart Association or other bona fide accrediting agency, and such shall be timely and appropriately updated as required by the approving agency.

b) **Kentucky Coaches Education Program**

i) The Kentucky Coaches Education Program has been approved as the coaching education program in Kentucky. Such program shall include an eight-hour course of study to include a KHSAA approved Coaches Education Program, KHSAA rules information and local district policies. All course requirements for certification in the coaching education program, including completion of the exam to be graded and registered with the Kentucky Coaches Education Program, shall be completed prior to the start of the competitive season. The cost of attending the KHSAA Kentucky Coaches Education Program will be the responsibility of the individual coach(es). Local school districts or local schools may, upon successful completion of all coaching education requirements including all examinations, reimburse the coaches for the expense of attending the course.

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- ii) Level 1 individuals assigned to duties as a coach (head and/or assistant), who are hired as a member of the school system faculty for the first time following the 1995-96 school year shall take and complete all requirements for the Kentucky Coaches Education Program as detailed in Section b(1) above within one year of the initial assignment to coaching duties or prior to the legal start of practice for the next competitive season in any particular sport to which the individual is assigned, whichever occurs first.
  - iii) Level 2 individuals assigned to duties as a coach (head and/or assistant) shall take and complete all requirements for the Kentucky Coaches Education Program as detailed in Section b(1) above within one year of the initial assignment to coaching duties or prior to the legal start of practice for the next competitive season in any particular sport to which the individual is assigned, whichever occurs first.
- c) **Medical Symposium**
- i) All persons employed as head coaches in all sanctioned sports and sport activities (including cheerleading) shall attend every two years, a Sports Medicine Symposium sanctioned by the KHSAA, approved and conducted by the Kentucky Medical Association.
  - ii) All member schools of the KHSAA shall pay the necessary expenses of coaches for the required attendance at the sanctioned Sports Medicine Symposium.
  - iii) The penalty for noncompliance with this section may be 1) Suspension from coaching duties in all contests for a period not to exceed one year; 2) Suspension from coaching duties in KHSAA sanctioned postseason play for a period not to exceed one year; or 3) any penalty otherwise included in Bylaw 33.
- d) **KHSAA Rules Clinic**
- i) All head varsity coaches shall annually attend at least one rules interpretation clinic conducted by representatives of the KHSAA in the sport in which they coach and the school desires to enter a team in postseason play, provided such clinics are conducted under the authorization of the Commissioner.
  - ii) The penalty for noncompliance with this section may be 1) Suspension from coaching duties in all contests for a period not to exceed one year; 2) Suspension from coaching duties in KHSAA sanctioned postseason play for a period not to exceed one year; or 3) any penalty otherwise included in Bylaw 33.

### Bylaw 28. Distribution of Tournament Profits

In any regular season tournament, at least seventy-five percent of the net profit shall be distributed among the participating schools. An expense allowance shall be given to each participating school for transportation, meals, and lodging.

### Bylaw 29. Officials Division of the Association

#### Sec. 1) Officials Who Must License

Any person who officiates in baseball, basketball, football, soccer, softball (slow and fast pitch), swimming, volleyball and wrestling in grades 9 through 12 between member schools of the Association must be

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licensed by the Commissioner and must carry an official card indicating such licensure. All officials in baseball, basketball, football and softball are required to join a local officials association as described in the KHSAA Officials' Guidebook.

### *Sec. 2) Clinics*

Each official licensed with the KHSAA shall annually attend at least one rules interpretation clinic conducted by representatives of the KHSAA in the sport in which he or she is licensed.

### *Sec. 3) Cancellation of License*

The KHSAA may cancel or refuse the license renewal of any official in any sport for just cause.

### *Sec. 4) Acceptance of Assignments*

An official shall accept assignments in the amount of time and in the manner prescribed by the local official's association to which he/she belongs. The penalty for an official's failure to work an assigned game, unless provisionally prevented from doing so, may be cause for up to a one-year suspension in that sport.

### *Sec. 5) Violation of Contracts*

The Board of Control will protect both the officials and the schools against violations pertaining to assignments.

### *Sec. 6) Local Policy Boards/Committees*

The Commissioner may establish as many bureaus as deemed necessary in each sport in order to assign officials to games in accordance with the Federal Court Decree of 1971.

### *Sec. 7) Governance*

The Officials Guidebook, published annually by the Association, shall govern all officials licensed with the KHSAA.

### **Bylaw 30. Coaches Not to Officiate**

Coaches or persons connected with the competing schools shall not officiate at contests, unless the written consent of all competing schools is given.

### **Bylaw 31. Use of Licensed Officials**

Only officials licensed with the Officials Division of the Association shall be assigned or employed to officiate in baseball, basketball, football, soccer, softball, volleyball or wrestling in all competition involving grades nine (9) through twelve (12). The Commissioner must approve exceptions to this policy in writing.

### **Bylaw 32. Selection of Officials (Federal Court Decree)**

Where the use of licensed officials is required, the Commission (Commissioner and three Assistant Commissioners) shall select such officials for each contest in football, basketball, and baseball. The names of the officials so selected shall be given to the schools involved at a reasonable time before the contest. Any head coach who objects to the selection of a certain official or officials to serve in games in which his team will participate shall have a right to file a written protest with the Commission, if filed a reasonable time before the contest. What is a reasonable time is to be determined by the Commission. The Commission shall have the right to make such changes as it deems appropriate and in the best interest of the sport. It is recognized that to make out such a schedule is a very involved and tedious task and the Commission shall have authority to employ such assistance as it feels proper, subject of course, to its supervision.

In accordance with this decree, the Commission must approve all actions of local policy board(s) formed by virtue of, and in compliance with this decree, including the hiring of the Assigning Secretary and assistants.

**Bylaw 33. Imposition of Penalties**

When Association rules and regulations have been violated, penalties may be imposed on the offending schools or individual by the Commissioner's office, the KHSAA Hearing Officer and/or the Board of Control. Each member school of the KHSAA through its Principal shall ensure that its athletic program remains compliant with KHSAA rules. For violation of any rule or regulation by any member school or school designated staff, student-athlete, official, or other representative, such penalty as may be called for under the specific rule or regulation, or, in case no specific penalty is called for, such disciplinary action, including warning, reprimand, probation, suspension, and/or payment of a fine may be imposed by the Commissioner's office or Board of Control.

1) **FINE** - A fine may be levied in lieu of, or in addition to, any other penalty imposed upon the school and may only be levied against a member school. The Board of Control shall adopt a schedule of fines and publish said schedule annually in the Association Handbook. The fine schedule shall also include any amounts paid by the Association and/or received by the school as a result of postseason competition. A fine shall not be levied against any individual within the interscholastic athletic program but may only be levied against the member school and only for selected violations as determined by the Board of Control.

2) **FORFEIT** - The forfeit of contests/meets may be included in penalties assessed for violation of Association rules.

3) **WARNING** - A warning is written notification that a violation, or an inexcusable or unethical action, has occurred, is a matter of record, and that such action must not be repeated.

4) **LETTER OF REPRIMAND** - A written reprimand of the individual, program, or school may be issued if a violation of the rules has occurred which was preventable. The action is a matter of record, and warnings that repeat actions of this type will be cause for further penalty.

5) **PROBATION** - Probation is a more severe penalty and may be described in the following manner. Normally, an individual or a school on probation is on conditional Association membership, but may engage in their/its regular schedule, sanctioned events, and district, regional and state championships. This is provided that the individual and/or school has taken steps to insure the problem which placed the individual, sport or school on probation has taken steps to alleviate the problem which caused the probation. Additionally, a school on probation may be restricted to limits on contests/scrimmages as may be deemed appropriate.

6) **SUSPENSION** - An individual participant, coach, specific sport or school may be suspended from competition or from scrimmage participation. This penalty may range from the elimination of individual and/or team(s) participation in games, tournaments, meets or state championship competition, to suspension of the school from the Association. Individuals and/or teams suspended may not engage in contests with member schools of the Association, or with any other school that is a member of another state associated with the National Federation of State High School Associations.

7) **RESTITUTION** - A fine may be levied equal to the amount of itemized legal fees expended by the Association in defense of its rules in a court of law in cases where a school or school system is directly or indirectly involved in the legal challenge of an association rule which has passed via the proper Constitutional process and in which case, the Association prevails in court. If the Association, its Commissioner, or other persons associated or employed by the Association are named as a party, or if the Association intervenes in any action to enforce a ruling, bylaw or other provision, it shall be presumed that the school where the student attends or the coach or such other person is employed or is otherwise associated or connected, is involved in the legal challenge. The presumption of involvement may be rebutted by clear and convincing evidence. Such involvement includes but is not limited to, providing testimony, staff, staff legal counsel and/or funds for such counsel, or direct filings by or on behalf of the school or school system. If the Association conducts an investigation regarding any player, coach, assistant coach, paraprofessional, booster, supporter or other person associated with a team, program or member school, and



## Appendix C

the investigation results in any penalty being imposed by the Association, the school may be required to pay all costs of such investigation. Such costs may include, but are not limited to, the costs, fees and expenses charged by an investigator, and the costs, fees and expenses charged by the Association's legal counsel.

8) **PERMANENT SUSPENSION** - Any coach, participant or other school representative may be permanently suspended from involvement in interscholastic athletics in this state if found by competent and conclusive evidence to be guilty of assaulting a sports official.

9) **REDISTRIBUTION** - If a school is found to have used an ineligible competitor and as an extension to the fine penalty listed above, the Commissioner may direct that a portion or all of the net proceeds received from a postseason contest or tournament be returned to the host and/or redistributed to the other contest or tournament participants.

10) **VACATE / STRIKE** - If a school is found to have used an ineligible competitor, the Commissioner may direct that

- 1) Individual records and performances be vacated or stricken;
- 2) Team records and performances including place finishes be vacated or stricken; and/or
- 3) Individual or team awards be returned to the Association.



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#### ADMINISTRATORS AND COACHES

It is the obligation of KHSAA member school representatives to ensure that this form is distributed in its entirety to each prospective student athlete.

#### STUDENTS, PARENTS AND GUARDIANS

It is the obligation of each person desiring to participate on any team at any level at a KHSAA member school and that student's parent or legal guardian to read and be aware of all pages of this form, and to sign in the relevant locations, and return pages 7-10 to the member school.

#### MEDICAL PROFESSIONALS

If you are producing this form for mass use, you must include all 10 pages in your distribution.

Dear Parent or Guardian:

Kentucky High School Athletic Association (KHSAA) rules require all participants in interscholastic athletics and parents/ guardian to acknowledge receipt of the eligibility rules as promulgated by this Association and the Kentucky Board of Education Regulations. If you have questions concerning these regulations, please direct them to your high school principal. This form is for information only. For the full text of any KHSAA Bylaws, consult the KHSAA Handbook or web site (<http://www.khsaa.org>). Please continue to support your child and your local high school by attending and supporting high school activities, "An Integral Part of Education".

#### STATEMENT OF HAZARDS IN PARTICIPATION IN ATHLETICS

Playing, practicing to play, helping with, or participating in any manner in any sport can involve many risks of injury. Because of the risk of participating in sports, the student should recognize the importance of following the coaches' instructions regarding playing techniques, training and other team rules and obey such instruction.

#### CATASTROPHIC INSURANCE COVERAGE

The KHSAA provides excess catastrophic insurance coverage for all student athletes at no cost to member schools. This plan has a \$25,000.00 deductible. Your child will be covered under this plan during the prescribed dates and activities, effective the date you complete and return the attached acknowledgment form to the school principal. This is an "excess" policy, meaning personal insurance and other school insurance policies are to be exhausted before this plan is implemented. The plan provides coverage for students who meet all eligibility requirements while engaging in, practicing for, or traveling to or from, all activities under the jurisdiction of the KHSAA and the direct supervision of a school employee, and has many other provisions and benefits.

No pupil shall be eligible to represent his/her high school in any interscholastic athletic event (practice or play) unless he/she has been examined by a Health Care Provider as detailed in Bylaw 2 and has proof of insurance to the \$25,000 catastrophic floor. Parents should present this form to your Health Care Provider for his/her signature following his/her examination of your child. The physical examination is valid for participation in athletics for one year from the date signed. Return completed form to your high school Principal to be maintained by the school.

#### **Bylaw 2. Physician's Certificate and Parent's Consent**

The Superintendent or Principal shall have each student who is trying for a place as a participant on an athletic team or cheerleading squad present a physician's certificate certification signed by a physician, physician's assistant, advanced registered nurse practitioner, or chiropractor if performed in the scope of practice (as defined in KRS Chapter 312) which shall state that he/she is physically fit to participate without undue risk. The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall also be required.

Any student, prior to participation or trying for a place on an athletic team or cheerleading squad shall have in place medical

insurance with coverage limits up to the deductible of the KHSAA Catastrophic insurance program and such insurance shall remain in force throughout participation. It is the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

#### **Bylaw 2. Physician's Certificate and Parent's Consent**

The Superintendent or Principal shall have each student who is trying for a place as a participant on an athletic team or cheerleading squad present a physician's certificate certification signed by a physician, physician's assistant, advanced registered nurse practitioner, or chiropractor if performed in the scope of practice (as defined in KRS Chapter 312) which shall state that he/she is physically fit to participate without undue risk. The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall also be required.

Any student, prior to participation or trying for a place on an athletic team or cheerleading squad shall have in place medical insurance with coverage limits up to the deductible of the KHSAA Catastrophic Insurance program and such insurance shall remain in force throughout participation. It is the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

#### **Bylaw 3. Age**

Pursuant to KRS 156.070 (2) (e), a student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition. A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year. The Board of Control and the Commissioner may waive the provisions of this regulation and the student shall be eligible for high school athletics in Kentucky if the written documentation is provided to clearly demonstrate that the student:

1. Qualified for exceptional children services and had an individual education program developed by an admissions and release committee (ARC) while the student was enrolled in the primary school program;
2. Was retained in the primary school program because of an ARC committee recommendation; and
3. Has not completed four (4) consecutive years or eight (8) consecutive semesters of eligibility following initial promotion from grade eight (8) to grade nine (9).

The Board of Control and the Commissioner may not adopt administrative procedures that allow for waiver of this rule under any other condition.

#### **Bylaw 4. Enrollment**

##### **Sec. 1) Maximum Number of Semesters**

- a) Students promoted from grade eight (8) to grade nine (9) shall have four (4) consecutive calendar years of eligibility from the date of first such promotion by the school provided the student is eligible according to this and all other Association bylaws. Such eligibility shall conclude with the completion of the spring sports season following the fourth year.
- b) The Commissioner or Board of Control through the Due Process Procedure, may grant additional eligibility in the case where it has been documented by the attending physician, Principal and Superintendent that severe illness or injury has prevented the student from receiving necessary education services and the right to an education has therefore been impacted rather than simply the loss of athletic privilege. Such grant of eligibility may only be made in the cases in which the student-athlete would remain eligible by all other Association bylaws. Nothing about this provision shall include additional eligibility strictly for loss of participation due to sports related injuries.
- c) No student having been enrolled in the fourth (4th) grade or in any grade through twelfth (12th) shall be eligible for interscholastic athletics at the high school level (grades 9 through 12) for more than a total of one (1) year in each grade and applicable eligibility shall begin in the first year enrolled in that grade. Students repeating a grade for any reason are ineligible to participate in interscholastic athletics at the high school level (grades 9 through 12) during the second year in that grade. The penalty for violation of this rule shall be the loss of one of the four years of eligibility after being promoted from grade nine (9). Policies regarding the participation of repeating



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students at the levels of play below high school interscholastic athletics shall be determined by the school council pursuant to KRS 160.345 (2) (i).

- d) Pupils in grades 1-8 may play on the high school team if such participation is not in conflict with Section (c) above, and the time so played shall not be counted on the eight (8) semester limit. **EXCEPTION:** Students below grade nine (9) may not participate on the varsity team in contests in the sports of football or soccer, and students enrolled below grade seven (7) may not participate on the varsity level in wrestling. The provisions of this restriction shall not apply to non-varsity teams participating in these sports.

### Sec. 2) Responsible Parties

Any public elementary or secondary school or school employee or official who knowingly allows participation of an ineligible player under the provisions of this bylaw, or who, through reasonable diligence, should have known of such ineligibility, shall be considered in noncompliance with state accreditation standards or guilty of willful neglect of duty or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches; such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent, or a school board member.

### Sec. 3) Deadline for Enrollment

On Friday of each grading period, a student in grades nine (9) through twelve (12) must be enrolled as a full-time student in at least four hours of instruction as provided in Kentucky Board of Education regulation 702 KAR 7:125 (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation at the member school he/she desires to represent in order to be eligible for athletics.

A student must have enrolled as a bona fide full-time undergraduate student no later than twenty (20) school days after the beginning of the semester to be eligible during that semester.

### Sec. 4) Enrollment Elsewhere

No student who is enrolled or connected with any other school than the one he/she represents shall take part in any contest. In the case of an all-boys high school, girl cheerleaders from affiliated neighboring girls school may be accepted.

## Bylaw 5. Minimum Academic Requirement

### Sec. 1) Proper Grade Level Requirement for Students in All School Districts

On the first day of each school year, a student must be at his/her proper grade level. To be considered to be at the proper grade level, a student must have been enrolled during the previous grading period, and must be on schedule to graduate on the first day of school. For the verification of this provision, all course work, including summer and correspondence work, must be complete by the first day of the school year for the student body.

#### a) Eligibility During First Year Following Initial Enrollment in Grade Nine (9)

For a student in the ninth grade to be considered to be on schedule to graduate, that student must have been promoted from grade eight (8) to grade nine (9), and be in compliance with all other bylaws.

#### b) Eligibility During Second Year Following Initial Enrollment in Grade Nine (9)

For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student must have received twenty (20) percent of the requirements of the school/district for graduation prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

#### c) Eligibility During Third Year Following Initial Enrollment in Grade Nine (9)

For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student must have received forty-five (45) percent of the requirements of the school/district for graduation prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

#### d) Eligibility During Fourth Year Following Initial Enrollment in Grade Nine (9)

For a student in the fourth year following initial enrollment

in grade nine (9) (normally grade 12) to be on schedule to graduate, that student must have received seventy (70) percent of the requirements of the school/district for graduation prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

### Sec. 2) One-time Reinstatement of Students Failing to Meet Normal Progress Requirements

The eligibility of a student failing to meet the provisions of subsections (a) through (d) above may be reinstated a maximum of one time. This reinstatement is possible by the student passing twenty-five (25) percent of the requirements of the district for graduation during the year he/she is ineligible. He/she, upon reinstatement, shall remain eligible as long as he/she passes twenty-five (25) percent of the requirements of the district for graduation during each subsequent year.

### Sec. 3) Continual Progress During the School Year

On a weekly basis, a student shall also be passing (cumulatively for the credit period) in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation in order to be eligible to participate in athletics during the subsequent week (Monday through Sunday period) and through the next opportunity to examine grades in this manner. On its membership form, each member school shall designate the day of the week, approved and documented through local policies, that the grades shall be examined for the student-athletes within that school in order to make this determination. Absent any other determination, this weekly check of grades shall be conducted on each Friday of each grading period or on the last day of classes preceding that particular Friday if no classes are conducted on that particular Friday. No special tests or recitations are to be given for the purpose of making the student eligible.

### Sec. 4) Pre-Secondary School Students

Pre-secondary school students (grades 1-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which they are currently enrolled in order to be eligible.

## Bylaw 6. Transfer Rule

### Sec. 1) Domestic Students

Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity game in any sport at any school following enrollment in grade nine (9) and who then transfers schools shall be ineligible for interscholastic athletics at any level in any sport for one year from the date of enrollment in the new school. Any student entering grade (7) in 2008-2009 or later who has participated in a contest at any level in any sport representing a member school while being enrolled in grades seven (7) or eight (8) and who then enrolls at a different member school (grade nine or above) shall be ineligible for interscholastic athletics at any level in any sport for the first year of enrollment. The Commissioner has discretion (but is not required) to waive the period of ineligibility set forth above if one of the following exceptions has been met. Determinations of whether a student shall be granted a waiver pursuant to this rule shall be based on the circumstances existing as of the date of enrollment at the new school. The KHSAA shall not recognize as grounds for a waiver of the period of ineligibility an argument that the educational needs of the transferring students would be better served through a transfer.

#### a) BONA FIDE CHANGE IN RESIDENCE - If there has been a bona fide change in residence by the parents and student that precedes a student's change of schools.

For purposes of this bylaw, a bonafide change of residence means the moving permanent residence of the entire family of the student and his/her parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw.

#### b) DIVORCE - The KHSAA will not recognize a legal separation as grounds for waiver of the provisions of this bylaw. The Commissioner may waive the provisions of this bylaw in the event of a dissolution of marriage (i.e. a final and legally binding



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divorce decree from a court of competent jurisdiction) of the parents and a change in the residence of the student pursuant to a court order granting custody of the child to one of the parents with whom the student shall reside. In the event joint custody is awarded to both parents, for purposes of this bylaw, the student shall be deemed to reside at his or her previous residence if one parent retains this residence. If neither parent retains the former residence, the parents shall designate one of their new residences (mother or father) for the purpose of this bylaw, such designation to be reviewed and approved by the Commissioner.

- c) **GUARDIANSHIP/CHANGE OF CUSTODY** - The KHSAA shall not recognize guardianship or similar arrangements made, for purposes of this bylaw. The Commissioner shall have authority to waive the provisions of this bylaw where it is shown that custody of the student has been taken from one or both parents and given to a third person by a court of competent jurisdiction and under circumstances indicating: (1) the parent(s) is/are unfit or (2) the court finds that the health and welfare of the student would be better served by the change in custody.
- d) **DEATH** - In the event the death of one or both of the student's custodial parents creates such circumstances that the transfer to another secondary school is deemed appropriate.
- e) **BOARDING SCHOOLS** - The Commissioner may waive the period of ineligibility on a one-time basis for students entering a boarding school on a full time basis as a boarding school student.
- f) **NON ATHLETIC PARTICIPATION FOR AN ENTIRE SCHOOL YEAR** - In the event that the transferring student did not participate in an interscholastic contest at any level in any sport while enrolled in grades nine through twelve at the sending school during the entire academic school year immediately preceding the change in schools.
- g) **REASSIGNMENT BY BOARD OF EDUCATION** - Through a properly documented reassignment of the Board of Education to another school in the district. To meet this exception for a reassignment, reasons for the assignment may include, but are not limited to, the closing or opening of a school due to consolidation, merger, opening of a new school, or another type or opening or closing or assignment through KRS 158.6455 or other applicable adopted regulation. Such assignment may be to the public school district should a private, parochial or independent school close.
- h) **TRANSFER FROM NON-MEMBER SCHOOL** - Any student transferring from a non-member school located in Kentucky whose athletic participation has been limited primarily to other non-member schools may have the period of ineligibility waived.

Satisfying of one of the exceptions (a through h) will not be considered valid and a waiver of the period of ineligibility shall not be granted—

- 1) If the change in schools is to nullify or circumvent the actions of representatives or rules of the previous school or if the student left the sending school under penalty which would have resulted in their ineligibility at the sending school;
- 2) If the satisfying of one of the exceptions occurs after the enrollment at the new school;
- 3) If the change in schools is motivated in whole or part by a desire to participate in athletics at the new school;
- 4) If the satisfying of one of the exceptions is used or manipulated for the purpose of gaining athletic eligibility;
- 5) If the satisfying of one of the exceptions by the student and the parent(s) does not reasonably precipitate a transfer to the new school.

The Commissioner may, as he/she deems necessary, appoint or hire a committee or investigator to conduct any inquiry or investigation concerning any issues arising under this bylaw or any other bylaw.

If any member school files a written objection to the factual validity of the certification before the conclusion of the period of time to which the period of ineligibility would normally apply, along with the specific, detailed basis for such, then a complete investigation shall be conducted by the KHSAA and a ruling shall be issued through the Commissioner's office.

No student enrolled in grades 4-12 who has participated in a first team game shall be eligible to represent a second member school during that school year unless that student would qualify for a

waiver of the period of ineligibility in accordance with provisions (a) through (f) above.

### Sec. 2) Non-Domestic Students

- a) Foreign exchange students attending school in Kentucky shall be considered ineligible for the first calendar year following enrollment.
- i) If placed in a KHSAA member school under the auspices of approved student exchange programs or in other circumstances approved by the Board of Control within Board policy, these students may be declared eligible and not be subject to the initial one-year period of ineligibility.
- ii) In order to be considered for a waiver, the following conditions must exist
- 1) The student shall be in compliance with all U.S. Immigration and Naturalization Service regulations;
  - 2) The student shall be in the first and only year as an exchange student;
  - 3) The student shall not be a graduate of a the 12th or terminating grade or its' equivalent in either the U.S. or his/ her home country;
  - 4) The student shall be in possession of a complete transcript of records that has been translated into English prior to the request for eligibility;
  - 5) The student shall be in possession of a J-1 student education visa issued by the U.S. Immigration and Naturalization Service;
  - 6) The student's placement must not have been a "direct placement" into a KHSAA member school;
  - 7) The student's host family shall not pay any tuition or fee normal to the attendance at the KHSAA member school, all such fees shall be paid by the student's family;
  - 8) All travel fees shall be paid by the student's family; and
  - 9) The student's host family shall not include members of the coaching staff at the KHSAA member school at which participation is desired.
- iii) To be considered for approval by the Board of Control, a foreign exchange program shall assign students to schools by a method that ensures that no student, school or interested party may influence the assignment for athletic or other purposes.
- iv) The student, the principal or designated representative of the member school, and a representative of the placement agency shall sign and attest to certification that the athlete complies with the eligibility rules of the KHSAA and shall not be eligible under any circumstances for more than one year of athletic participation if the first year period of ineligibility is waived.

b) Any student having made election to apply for the waiver of the first year of ineligibility and having been granted a waiver of the normal period of ineligibility under subsection (a) above shall not be eligible, under any circumstances, for more than one (1) school year while enrolled in grades 9 -12 in Kentucky.

c) Any student desiring to participate in athletics who does not meet the criteria listed in Bylaw 6, Sec. 2 may seek a waiver of the one-year ineligibility period through the KHSAA Due Process Procedure.

### Sec. 3) Permanent Ineligibility

A student is ineligible for athletics in this state if he/she transfers from another state if he/she was or would have become ineligible in the state from which he/she transfers.

### Bylaw 7. Financial Aid

#### Sec. 1) Definitions for this bylaw

- a) **Tuition**— means the amount of necessary fees, costs and other charges to attend a member school as determined by that member school's published scale of charges. The tuition at the member school shall be the same for all students in like situation irrespective of participation in athletics and shall not include room and board expenses.
- b) **Classification of Schools**— means the classification of the member schools as follows: (1) A1- District operated general program or multi-program schools; (2) D1- Kentucky Department of Education operated schools (Blind and Deaf); (3) F1- Federal Dependent Schools; (4) J1- Roman Catholic schools; (5) M1- Other Religious schools and (6) R1-Private non-church related schools.
- c) **Public Schools**— means the member schools receiving funding



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from the Kentucky Department of Education or comparable federal sources. Public schools shall include the member schools which are classified as A1, D1 or F1.

- d) Non-Public Schools – means the member schools not receiving funding from the Kentucky Department of Education or comparable federal sources. Those schools shall include the member school which are classified as J1, M1 and R1.
- e) Non-Public School Zone – means the zone to which each non-public school is assigned. The four current non-public school zones are Covington, Lexington, Louisville and Owensboro. These non-public school zones shall be comprised of the counties contained in the geographic alignment related to the archdiocese of the same name.
- f) Non-Public School Governing Board– means the entity having oversight over the member school. For purposes of this bylaw, the “governing board” of a non-public school shall be determined by the school type. For J1 schools, the “governing board” shall be the archdiocese and geographic references shall be the counties included in the non-public school zone of the school. For the R1 and M1 schools, the “governing board” shall be as defined by the governance structure of the institution.
- g) Immediate Family– means the student and the student’s father, mother, brother, sister, step-father, step-mother, step-brother, step-sister, husband, wife, aunt, uncle, grandparent.
- h) Financial Aid– means any and all aid given to a student which reduces tuition, including, but not limited to, awards, reductions and waivers.
- i) Need-Based Aid– means the amount of financial aid that an independent financial analysis of the student’s financial aid application demonstrates that the student needs to pay tuition to attend a member school, provided such analysis is performed by an agency approved by the Board of Control.
- j) Merit Aid– means financial aid awards given by the member school based solely on academic test performance which are available to the entire student body through a competitive application process and that the selection of the recipient(s) is based on published objective criteria which may not include athletic achievement or ability.
- k) Merit Aid Test – means the academic assessment or placement test approved by the Board of Control prior to its administration.
- l) Merit Aid Test Date – means be the date submitted by each member school for the administration of the merit aid test.
- m) Financial Records– means the records related to any financial aid analysis of the student including but not limited to, immediate family’s records of the method and sources for all tuition payments.

### Sec. 2) Non-Permissible Financial Aid

A student shall be ineligible to participate in interscholastic athletics if the student:

- i) Receives financial aid beyond the limits defined in Section 1(i) except for merit aid allowed under this bylaw, and waivers of tuition for non-domestic students ruled eligible under Bylaw 6, Section 2 (Foreign Exchange);
- ii) Receives merit aid based on an unapproved merit aid test;
- iii) Receives merit aid based on a merit aid test not administered on an approved merit aid test date;
- iv) Receives merit aid greater than twenty-five percent (25%) of the tuition at the member school;
- v) Receives merit aid from a member school that has already given merit aid to the greater of five (5) percent of its student body or five students;
- vi) Receives financial aid that is not available to the entire student body by published objective criteria;
- vii) Receives financial aid from a funding source that is not under the custody and control of the member school and/or its governing board;
- viii) Receives any financial aid other than the permitted need-based aid or merit aid detailed above from a member school, any other entity governed by that member school’s governing board or any representatives of the member school;
- ix) Receives any financial aid that is indirectly or directly related to athletic achievement or ability;
- x) Has any part of the financial obligation to the member school paid directly or indirectly by individuals outside of the student’s immediate family; or

- xi) Does not agree to complete disclosure of financial records as defined in this bylaw upon request of the KHSAA and its officials, employees and agents.

### Sec. 3) Financial Aid Restrictions and Reporting

All member schools shall annually report detailed financial aid information to the KHSAA including, but not limited to:

- i) Tuition schedule and/or other fees applicable to the student body at the member school;
- ii) The merit aid test being utilized by the school and the merit aid test date; and
- iii) A detailed listing of the amount of financial aid awarded by the member school including but not limited to:
  - 1) The need-based aid each student-athlete is eligible to receive based on the report of the approved independent agency;
  - 2) The merit aid given to each student and the qualifying score used to make the determination;
  - 3) The amount of need-based aid awarded to each student; and
  - 4) A specific listing of the sports in which each student participates.

### Bylaw 8. Contestant On Other Teams, Post Season and All-Star Games

Any student who after enrolling in grade nine (9) has been a contestant in football or basketball at any level (grades 9-12) and has eligibility remaining in that sport may not participate on any non-school sponsored team or in any all-star game in that sport or any variation of that sport from the first day of school through the last scheduled contest played in that sport (including KHSAA sanctioned post-season) by that school unless it has been sanctioned by the Board of Control. Following the team’s last scheduled game (including post season), there are no restrictions on play in that specific sport for the student-athletes.

### Bylaw 9. Other Eligibility Requirements and Regulations

#### Sec. 1) Graduates and College Students

Any student who has graduated from a secondary school, or who has ever played on a college team, is thereafter ineligible to play on a high school team.

#### Sec. 2) Practice of Ineligible Students

Unless ineligible due to the provisions of Bylaw 11 (Sportsmanship, having been ejected from a contest) or Bylaw 4, Section 5 (d) ii (Athletic Territory), any student who is not eligible for competition during a team’s next contest/meet/match/game shall not practice with the team.

#### Sec. 3) Conduct - Student or Other Representative Under Penalty

Any student, contest official or other official school representative who is under penalty or discipline or whose conduct is such as to reflect discredit upon the school or the KHSAA is not eligible.

### Bylaw 10. Recruitment

#### Sec. 1) Foreword

Pupils (both domestic and foreign) at any grade level shall not be recruited to a member school of the KHSAA for the purpose of participating in athletics, including recruitment under the guise of academics.

#### Sec. 2) Definition

Recruiting is defined as an act, on behalf of or for the benefit of, a school, which attempts to influence a student to transfer to a member school for the purpose of participating in athletics. A school official utilizing an intermediary, such as, but not limited to a peer, another school employee, a student, a parent or a citizen, for the purpose of recruiting a student athlete shall be in noncompliance.

- b) An athletic coach or any other member of the school staff shall not influence a student even if the student, his/her parents or any intermediary from another school makes the initial contact. In this situation, a coach or staff member (paid or unpaid) should immediately refer the person(s) to the school principal.
- c) Influencing a student shall include, but shall not be limited to the promise or instilling the expectation of an athletic advantage, playing time, employment of the student or his/her parents or relatives, housing for the student or his/her parents, scholarships or financial aid for which other members of the student body are not generally eligible, or any other material or athletic reward for which other members of the student body are not generally eligible.

#### Sec. 3) Penalty



## KHSAA Eligibility Rules and Parental Permission Form Bylaw References as of April 30, 2007

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Any representative of a member school knowingly allowing the recruitment of a student for the purpose of participating in athletics or who should have known of such recruitment shall be guilty of willful neglect of duty, misconduct, and/or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches, such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent or a school board member. This regulation shall also apply to students or their parents.

### Bylaw 11. Practice of Sportsmanship

It is the clear obligation of principals, coaches, faculty members, boards of education, and all official representatives of member schools to practice the highest principles of sportsmanship and the ethics of competition in all interscholastic relationships with fans, officials, players, coaches, official representatives of member schools, and the general public. The Commissioner and the Board of Control shall have the full authority to suspend the coach, student, or any member school whose representatives may be convicted on competent evidence of the violation of this obligation. Any violation of this rule in any interscholastic contest shall be immediately reported to the Commissioner by the principal(s) of the school(s) involved, and by the game officials who work in the contest.

It shall also be considered a violation of this rule if any school or school representatives uses or allows the use of illegal equipment which gains a competitive advantage in the contest and which is expressly prohibited by the rules adopted for that sport. Violations of this particular provision may result in penalization by the Commissioner in accordance with the provisions of this bylaw and in accordance with KHSAA Bylaw 33, Penalties.

Any student, coach, or official team representative ejected from an interscholastic contest due to a violation of this obligation must be reinstated by a member of the Commission prior to returning to interscholastic contests. Any student or coach using insulting language to another player or coach or to any official in any interscholastic contest, or who has been ruled out of such a contest because of unsportsmanlike tactics, shall be disqualified from athletic competition until reinstated by the Commissioner.

The name of the student or coach shall be reported to the Commissioner by the principal of the school than that student attends. When an official disqualifies a student or coach, he/she shall report the disqualification to the principal or his/her representative and to the KHSAA office. If the Commissioner finds upon investigation that the offense was sufficiently serious, the offender shall be permanently disqualified.

### Bylaw 12. Amateur/Awards

#### Sec. 1) Amateur Status

A student who represents a member school in an interscholastic sport shall be an amateur in that sport. An amateur athlete is one who engages in athletic competition solely for the physical, mental, social and pleasure benefits derived from said participation.

An athlete forfeits amateur status in a sport by:

- a) Competing for money or other monetary compensation (allowable travel, meals and lodging expenses may be accepted);
- b) Receiving any award or prize of monetary value not approved by this Association;
- c) Capitalizing on athletic fame by receiving money or other gifts of monetary value not specifically approved by Section 2 or 4 of this rule (scholarships to institutions of higher learning are specifically exempted);
- d) Signing a professional playing contract in that sport; or
- e) Accepting a nominal standard fee or salary for instructing, supervising or officiating in an organized youth sports program or recreation, playground, or camp activities shall not jeopardize amateur status. "Organized youth sports program" includes both school and non-school programs.

#### Sec. 2) Awards

- a) Awards governed herein and received by a student-athlete while representing a member school include awards received by a student-athlete while enrolled during the academic year as a regular student or awards received by a student-athlete while representing the school at any other time.
- b) Awards received by a student-athlete participating in an event while not representing the school, shall conform to the

regulations of the recognized amateur athletic organization(s) associated with the event. If no such limit exists for the amateur organization, the limit shall be \$300. At no time shall the student-athlete be permitted to receive cash for this type of participation.

- c) Awards presented by a member school conference, or approved agency must be uniform for all team members receiving the award.

#### Sec. 3) Non-Permissible Awards

The following awards are prohibited unless received per Section 2 (2), except that the receipt of a cash award is not permitted under any circumstances.

- a) An individual may not receive a cash award for athletics participation. An individual may not receive a cash equivalent item (i.e., an item that is negotiable for cash or trace or other services, benefits or merchandise) for athletic participation.
- b) Gift certificates and merchandise items that cannot be properly personalized shall be prohibited.
- c) Cash or any other award that an individual cannot receive under these rules may not be forwarded in the individual's name to a different agency or individual.

#### Sec. 4) Type of Awards

- a) Awards for recognition of interscholastic athletics participation (letter awards) may be presented each year by a member school. In addition, the school may present senior awards and awards in recognition of special attainments or contribution to a team's competitive season (i.e., scholar-athlete, most improved player, etc.)
- b) Awards for participation in special events (post season tournaments) and established regional or national recognition awards (Mr./Miss Basketball, All-State, etc.) may be presented only by the management of such an event, awards program, or by a school that has had or will have a team or individual participate in the event/sport.
- c) The total value of any award presented for high school competition shall not exceed \$300, except awards presented by the Association or a member school for participation in KHSAA sponsored events.
- d) Schools or conferences may not present individual awards to student-athletes for specialized performances in particular contests or events or during a limited time period (i.e., "player of the game" or "player of the week"). However, an organization such as a business firm or other outside agency may recognize a student-athlete's outstanding performance in a particular contest or during a particular time by presenting a certificate, plaque or medal valued at less than \$50. It is not permissible for such an organization to provide any other tangible item or award.



**KENTUCKY HIGH SCHOOL ATHLETIC ASSOCIATION**  
 2280 Executive Drive, Lexington, Kentucky 40505  
 Athletic Participation/Physical Examination Form/Consent and Release

**PART I - ATHLETE INFORMATION**

*(This part must be completed by the student)*

Name (Last, First, Initial) \_\_\_\_\_ School Year \_\_\_\_\_  
 Home Address (Street, City, State, Zip): \_\_\_\_\_  
 Gender \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Birth Place (County, State): \_\_\_\_\_  
 Attendance History

Grade	School Name	School Year	Varsity Play - (Yes/No)?
9			
10			
11			
12			

**I am planning to participate in the following (circle all you might try to play):**

- Baseball    Basketball    Cross Country    Football    Golf    Soccer    Fast Pitch Softball  
 Swimming    Tennis    Track and Field    Volleyball    Wrestling    Cheerleading    Other

**PART II - MEDICAL HISTORY**

*This part must be completed by parent and student and presented to the authorized health care provider before the physical.*

CHECK THE APPROPRIATE RESPONSE TO EACH ITEM: ..... YES NO

1. Have you ever been hospitalized? .....  YES  NO
2. Have you ever had surgery of any kind (e.g., tonsillectomy).....  YES  NO
3. Are you presently taking any medications or pills?.....  YES  NO
4. Do you have any allergies (medicine, bees, or other insects)?.....  YES  NO
5. Have you ever passed out during exercise?.....  YES  NO
6. Have you ever been dizzy during or after exercise?.....  YES  NO
7. Have you ever had chest pain during or after exercise? .....  YES  NO
8. Have you ever had high blood pressure? .....  YES  NO
9. Have you ever been told you have a heart murmur?.....  YES  NO
10. Have you ever had racing of your heart?.....  YES  NO
11. Has anyone in your family died of heart problems before 50? .....  YES  NO
12. Do you have any skin problems? (itching, rashes, acne) .....  YES  NO
13. Have you ever had a head injury? .....  YES  NO
14. Have you ever been knocked out or unconscious? .....  YES  NO
15. Have you ever had a seizure or suffer from epilepsy? .....  YES  NO
16. Have you ever had a stinger, burner or pinched nerve?.....  YES  NO
17. Have you ever had heat related problems? .....  YES  NO
18. Have you ever been dizzy or passed out in the heat?.....  YES  NO
19. Do you cough heavily, or breath heavily during activity? .....  YES  NO
20. Do you use any special equipment (e.g., knee brace)?.....  YES  NO
21. Have you had any problems with your eyes or vision?.....  YES  NO
22. Have you ever sprained/strained, dislocated, fractured, broken or had repeated swelling or other injuries of any bones? .....  YES  NO
23. Are you missing one of any paired organs (e.g., eyes).....  YES  NO
24. Have you ever been diagnosed with any form of asthma? .....  YES  NO
25. Are you using an inhaler for asthma?.....  YES  NO
26. Are you diabetic? .....  YES  NO
27. Do you administer insulin to yourself? .....  YES  NO
28. Are you presently using tobacco in any form?.....  YES  NO
29. Do you have a history of sickle-cell anemia in your family? .....  YES  NO
30. Have you had any other medical problems? .....  YES  NO
31. Have you had a medical problem or injury within the last year?.....  YES  NO

32. Can you swim? .....

33. When was your last tetanus shot? \_\_\_\_\_

Please explain any YES answers from questions 1-31 on page 1. \_\_\_\_\_

**PART III - PHYSICAL EXAMINATION**

*This part must be completed by the authorized health care provider named in Bylaw 2.*

PATIENT NAME: \_\_\_\_\_

HEIGHT: \_\_\_\_\_ WEIGHT \_\_\_\_\_ BP \_\_\_\_\_ / \_\_\_\_\_ PULSE \_\_\_\_\_

VISION: R- 20/ \_\_\_\_\_ L- 20/ \_\_\_\_\_ BOTH- 20/ \_\_\_\_\_ CORRECTED? Y N

	Normal	Abnormal	Comment
HEART			
Rhythm (Regular/Irregular)			
Murmur (supine)			
Murmur (standing)			
ENT			
Lungs			
Skin			
Abdominal			
Genitalia			
Musculoskeletal			
Neck			
Shoulder			
Elbow			
Wrist			
Hand			
Back			
Knee			
Ankle			
Foot			
Dental			
Other			

After having reviewed the data above and the student's medical history, I make the following recommendations on participation in athletics:

1. Cleared \_\_\_\_\_
  2. Cleared after additional evaluation for \_\_\_\_\_
  3. Restricted from participating in the sports of \_\_\_\_\_
  4. Cleared only to participate in the sports of \_\_\_\_\_
- Recommendations/Restriction (attach additional if necessary) \_\_\_\_\_

In accordance with KHSAA Bylaws, I have examined the physical condition of the student and find the said student to be physically fit to practice for and participate in interscholastic athletic contests.

Authorized Signature _____	Provider's Name (please print)	
	Address:	
	City/State/Zip	
	Phone	

Date: \_\_\_\_\_

**This Physical Examination is valid for one year from date administered.**



**PART IV - EMERGENCY PERMISSION FORM***(This part must be completed by student and custodial parent / guardian)*

STUDENT NAME \_\_\_\_\_  
 SOCIAL SECURITY NUMBER \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY/STATE/ZIP \_\_\_\_\_  
 SCHOOL \_\_\_\_\_  
 BIRTH DATE \_\_\_\_\_  
 PHONE \_\_\_\_\_

**PERSON TO CONTACT IN CASE OF MEDICAL EMERGENCY:**

NAME \_\_\_\_\_  
 RELATION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY/STATE/ZIP \_\_\_\_\_  
 DAYTIME PHONE \_\_\_\_\_  
 EVENING PHONE \_\_\_\_\_

Please list any health problems/concerns your child may have, including allergies (medications / others) and any medications presently being used: \_\_\_\_\_

*Students desiring to participate in Wrestling must also complete KHSAA Form WR101 and required attachments between October 15 and the first contest.*

*This form must be reproduced in order for a copy to travel with respective athlete.*

**PART V - CONSENT TO PARTICIPATE, ACKNOWLEDGMENT OF RISK, ACKNOWLEDGEMENT OF ELIGIBILITY RULES, LIABILITY WAIVER AND CONSENT AND RELEASE**

*The student and parents/guardian must read this statement carefully. This form **must** be completed before the student participates (hereinafter including try out for, practice and/or compete) in interscholastic athletics.*

As parent/legal guardian, I agree to allow my child to participate in interscholastic athletics.

The student and parent/legal guardian recognize that participation in interscholastic athletics involves some inherent risks for potentially severe injuries, including but not limited to death, serious neck, head and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to virtually all internal organs, serious injury to virtually all bones, joints, ligaments, muscles, tendons, and other aspects of the muscular skeletal system, and serious injury or impairment to other aspects of the body, or effects to the general health and well being of the child. Because of these inherent risks, the student and parent/legal guardian recognize the importance of the student obeying the coaches' instructions regarding playing techniques, training and other team rules. By signing this form, the student and parent/legal guardian acknowledge that the student's participation is wholly voluntary and to having read and understood this provision.

The student and parent/legal guardian individually and on behalf of the student, hereby irrevocably, and unconditionally release, acquit, and forever discharge the KHSAA and its officers, agents, attorneys, representatives and employees (collectively, the "Releasees") from any and all losses, claims, demands, actions and causes of action, obligations, damages, and costs or expenses of any nature (including attorney's fees) that the student and/or parent/legal guardian incur or sustain to person, property or both, which arise out of, result from, occur during or are otherwise connected with the student's participation in interscholastic athletics if due to the ordinary negligence of the Releasees.

The student and parent/legal guardian acknowledge that they have received, read and understood the document entitled *KHSAA Eligibility Rules and Parental Permission Form Bylaw References as of April 30, 2007*. **Please be aware that a student is subject to the one year period of ineligibility in Bylaw 6, Section 1, otherwise known as the "Transfer Rule," upon participation in any varsity contest regardless of the amount of participation or lack thereof.**

The student and parent/legal guardian agree to abide by the KHSAA Bylaws and Due Process Procedure as now enacted or later amended. The student and parent/legal guardian further acknowledge that they agree to abide by the rulings of the Commissioner, Assistant Commissioner, Hearing Officer and Board of Control.

The student and parent/legal guardian acknowledge that the student must have insurance coverage up to a limit of \$25,000 in order to be eligible to participate in interscholastic athletics.

**PART V – CONSENT TO PARTICIPATE, ACKNOWLEDGMENT OF RISK, ACKNOWLEDGEMENT OF ELIGIBILITY RULES, LIABILITY WAIVER AND CONSENT AND RELEASE (continued)**

*The student and parents/guardian must read this statement carefully. This form **must** be completed before the student participates (hereinafter including try out for, practice and/or compete) in interscholastic athletics.*

The student and parent/legal guardian consent to this student receiving a physical examination as required by the KHSAA.

The student and parent/legal guardian, individually and on behalf of this student, give the high school, the KHSAA and their representatives permission to release this student's demographic information and participation statistics and other information as may be requested, and agree that the student may be photographed or otherwise digitally or electronically captured during competition and such image or other report may be used without permission or compensation.

The student and parent/legal guardian, individually and on behalf of this student, consent to the high school and the KHSAA and their representatives to use and disclose the necessary personally identifiable information from the student's education records including, but not limited to, academic, financial and health care information, to third parties including, but not limited to, school representatives, coaches, athletic trainers, medical facilities, medical staffs, KHSAA legal counsel and the media, for the purpose of receiving proper/necessary medical care and complying with the KHSAA bylaws, including, but not limited to, making determinations regarding eligibility to participate in interscholastic athletics and any administrative or legal proceedings resulting from participation or attempted participation in interscholastic athletics, without such disclosure constituting a violation of my rights under the Family Educational Rights and Privacy Act. I further release the high school, the KHSAA and their representatives from any and all claims arising out of the use and disclosure of said necessary personally identifiable information. I also agree to release to the high school, the KHSAA, and their representatives, upon request, the detailed and completed application for financial aid.

The student and parent/legal guardian, individual and on behalf of the student, hereby consent to allow the student to receive medical treatment that may be deemed advisable by the high school, the KHSAA, and their representatives in the event of injury, accident or illness while participating in interscholastic athletics, including, but not limited to, transportation of the student to a medical facility.

\_\_\_\_\_  
 Students' Name (please print) \_\_\_\_\_  
 School

\_\_\_\_\_  
 Student and Parent/Guardian Address

\_\_\_\_\_  
 Signature of Student \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Name of Parent(s)/Guardian(s) who has/have custody of this student (please print) \_\_\_\_\_  
 Emergency Phone Number

\_\_\_\_\_  
 Signature of Parent(s)/Guardian(s) who has/have custody of this student \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Insurance Carrier \_\_\_\_\_  
 Policy Number

## RACELAND-WORTHINGTON HIGH SCHOOL

### From the Student Handbook

#### ATHLETIC ELIGIBILITY

Students participating in athletic competition and cheerleading must maintain at least 70% at the end of each grading period to participate. If the student fails to meet the 70% and are eligible by KHSAA standards, the student will be on probation for the next quarter. If the student meets the 70% after the probationary period, the student will become fully eligible. If the student fails to meet the 70%, he/she will be ineligible for the next quarter or grading period. The eligibility will carry from one school year to the next if the student fails to meet the requirement for the third and fourth quarter and does not meet the 70% for the fourth, he/she will be on probation for the first quarter of the next school year.

Students participating in spring sports, only, will be held responsible for the grades earned during subsequent grading periods.

#### GRADING

You have the opportunity to obtain a quality education and a sound academic record. We want every student to reach individual goals and to achieve at the highest possible level.

#### GRADING SCALE

A= 90 - 100

B= 80 - 89

C= 70 - 79

D= 60 - 69

F= 59 and below

Incomplete grades are the responsibility of the student to make up.

#### EXTENDED SCHOOL SERVICES

We have one of the best ESS programs in the state. We are fortunate to have teachers willing to work extra to provide extra help and services to our students. If you are having difficulties in a class, make arrangements to stay after or come before school for assistance.

#### ATTENDANCE

Our attendance rate is among the highest in the state. Regular attendance is a most important factor in establishing a good scholastic record. Work missed through absence from school is difficult to make up. There is no substitute for the actual participation in the daily classroom activities and instruction. If you are absent from school or miss a class, for any reason, it is your responsibility to speak with your teachers regarding missed assignments and getting them made up in good time.

Students are not allowed a certain number of days to be absent and if you are absent you must have a valid excuse. If a student discovers that he/she will be absent, his/her parents are to call the school at 836-8221 or 836-3309. The call must be made by a parent and will not be accepted from the student. Even though the call has been made, the student must produce a written excuse signed by the parent when the student returns for class.

## Appendix E

Students who have been absent one or more days will bring a note from home to the attendance office between 8:00 and 8:15 am for an admit slip. The slip must be signed by every teacher, leaving the slip with the last period teacher.

Following are valid reasons for absences:

- Illness
- illness or death in the immediate family
- Emergency medical or dental attention
- Absences approved in advance with the principal
- Authorized religious holidays

The following are NOT excused absences:

- Truancy
- Suspension
- Employment
- Missing the school bus or ride
- Shopping
- Preparing for upcoming events
- Trips not approved in advance

If a student is absent more than three (3) days during a grading period, no credit will be allowed until an appeal has been made with the attendance committee. Absences of more than three (3) class periods in any grading period will result in zero (0) credit for that particular class. After the third absence, an unexcused absence will be issued unless a doctor's note or authorization from the office has been provided.

If a student has been absent with an illness and can furnish proof with a written statement from a doctor, this will be considered an excused absence and will not require action by the attendance committee. The excuse must be turned in when the absence occurs and not at the end of the grading period.

Three (3) tardies are equal to one absence and the above policy will apply. If tardies become a problem, you will lose driving privileges and will be expected to ride school transportation.

### INSURANCE

The Raceland-Worthington Board of Education has provided insurance coverage for you. If an injury does occur you must notify the teacher in charge or report to the office to complete an accident form. The insurance is secondary to your primary coverage.

## ATHLETIC BOOSTER CLUB AGREEMENT

This agreement is entered into by and between the Raceland-Worthington Board of Education (hereafter referred to as "Board") and an entity known as the Raceland Touchdown Club (hereafter referred to as the "Booster Club"). Through this Agreement, the parties intend to set forth the Terms and Conditions under which the Booster Club may operate and associate with students, teachers, coaches and school administrators at Raceland-Worthington High School.

### TERMS AND CONDITIONS

1. The Booster Club acknowledges that the Board is responsible for the promotion of education and the general health and welfare of all students attending the Raceland-Worthington Independent Schools. In addition, the Booster Club acknowledges that the Board has control and management funds and all public school property in its district and may use its funds and property to promote all school public education (KRS 160.290).

2. The Booster Club acknowledges that its activities may affect compliance with Title IX of the Educational Amendments of 1972 (Title 20, U.S.C. 1681-1687, et seq.) by Raceland-Worthington High School and the Board. Likewise, the Booster Club acknowledges that, as a condition of membership in the Kentucky High School Athletic Association, representatives of Raceland-Worthington High School and the Board must verify that the school complies with Title IX 702 KAR 7:065, Section 2 (B). Accordingly, the Booster Club agrees to provide all information requested by Raceland-Worthington High School, the Board, or the Kentucky High School Athletic Association for purposes of determining Title IX compliance. The Booster Club further agrees to refrain from engaging in any activity which, in the opinion of the principal or athletic director of Raceland-Worthington High School or the Superintendent of the Raceland-Worthington Independent Schools, adversely affect the school's or the Board ability to comply with Title IX.

3. The Booster Club shall designate a representative for purposes of communicating with and providing true and accurate information to the Board and Raceland-Worthington High School.

4. Upon request of the principal or athletic director of Raceland-Worthington High School, or upon request of the Superintendent of the Raceland-Worthington Independent Schools, the Booster Club shall make available a full and complete list of its members.

5. In addition to complying with the requirements of Title 702 of the Kentucky Administrative Regulations, Chapter 3:130 (internal accounting, and all other relevant statutes and regulations, the Booster Club shall, upon the request of the principal or athletic director of Raceland-Worthington High School, or on the request of the Superintendent of the Raceland-Worthington Independent Schools, provide a full and

Appendix F

complete accounting of all moneys raised, as well as a full and complete accounting of all moneys expended. In addition, if requested to do so, the Booster Club shall also provide audited financial records concerning its activities.

6. On or before August 31st of each new school year, the Booster Club shall advise the principal and athletic director of Raceland-Worthington High School of all fund raising activities planned for the upcoming year. To the extent the Booster Club seeks to engage in additional fund raising activities, it shall give at least 30 days notice if the intended activity.

7. The principal and athletic director of Raceland-Worthington High School and the Superintendent of the Raceland-Worthington Independent Schools expressly reserve the right to reject any fund raising activity for any reason. The Booster Club agrees that it shall not engage in any fund raising activity which has not been approved or which has been rejected by the principal or athletic director of Raceland-Worthington High School or the Superintendent of the Raceland-Worthington Independent Schools.

8. By executing this document through its designated representative, all members, officers, and representatives of the Booster Club agree to abide by the terms and conditions set forth below as well as those additional terms and conditions which may be required by the Board. The designated representative of the Booster Club represents and agrees that he/she will provide a copy of this agreement to all members of the Booster Club.

\*\*\*\*\*

I hereby acknowledge that I am a representative of the Raceland Touchdown Club Booster Club and that I am authorized to act on its behalf. I further agree that this Booster Club and its members shall abide by the Terms and Conditions set forth above. I further agree to immediately report to the principal and athletic director of Raceland-Worthington High School and to the Superintendent of the Raceland-Worthington Independent Schools any violation or breach of this agreement.

Raceland Touchdown Club

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMMONWEALTH OF KENTUCKY COUNTY OF \_\_\_\_\_

Subscribed and sworn to before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by

\_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires: \_\_\_\_\_